Manager, Information Technology Services

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

Forbes Ranks U of G Among Canada's Top Employers [1]

Professional and Managerial Group

Manager, Information Technology Services

College of Arts

Hiring #: 2016-0211

Please read the Application Instructions [2] before applying

With approximately 2,100 students and over 23,000 course enrollments, the College of Arts (COA) is an integral part of the University of Guelph and is one of seven colleges on campus. COA’s Information Technology Services (ITS) infrastructure spans eight departments, 9 buildings, and various projects including student labs, classrooms and offices for administrative staff, counselors, graduate students, instructors, faculty, institutes and research collaborations. The ITS Manager is accountable for planning, diagnosis and resolution of ITS concerns for approximately 300+ workstations plus peripherals and mobile devices for approximately 250+ staff, faculty, instructors and students.

Reporting to the Manager, Finance & Administration, the ITS Manager works with the College Advisory Council and Dean’s Council to develop new ITS and technology strategies in the College. The ITS Manager will develop strategy and establish policy and standards that leverage technological aspects of program delivery and research to enhance the student experience, bridge interdisciplinary practices and support researchers.

Working closely with CCS and other partners, the ITS Manager will ensure college integration with university-level infrastructure and strategy.

Key responsibilities include; managing strategic ITS projects; liaising with faculty and staff to ensure appropriate and adequate support of the delivery of curriculum; ensuring the efficient delivery of services to end users; and providing supervision, direction, and technical guidance. All technical employees in the School of Fine Art and Music (SOFAM) will report directly to the successful incumbent. SOFAM technicians provide critical support across a wide range of disciplines and are essential in the delivery of curriculum and in the operation of studio facilities.

Requirements of the position include:
- Undergraduate degree in Computer Science or related discipline with a Master's degree in a related field preferred; several years of related experience or an equivalent combination of education and experience.
- Demonstrated team leadership and personnel management;
- Excellent communications skills, both oral and written, including presentation skills and the ability to negotiate.
- Demonstrated experience with strategic planning and project management are also essential to the role.
- Ability to balance competing needs in a complex labour environment.
Manager, Information Technology Services
Published on Human Resources (https://www.uoguelph.ca/hr)

Position Number    251-027
Classification         P05
Professional/Managerial Salary Bands [3]

*Tentative evaluation; subject to committee review.

Posting Date: 2016 06 01
Closing Date: 2016 06 08

Source URL (modified on 06/01/2016 - 08:19): https://www.uoguelph.ca/hr/careers-guelph-current-opportunities/manager-information-technology-services

Links
[2] https://www.uoguelph.ca/hr/careers-guelph/how-apply