The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply. People are also encouraged to self-identify as a member of one of these groups.

Forbes Ranks U of G Among Canada's Top Employers [1]

Professional and Managerial Group

Accountant – Research Grants & Contracts (Other Government and Industry)

Research Financial Services, Financial Services

Hiring #: 2016-0314

Research Financial Services provides assistance and guidance to meet the financial administrative requirements of sponsored research awards. We prepare financial reports for research awards while supporting the University community by ensuring compliance with University policies and procedures, government regulations and the requirements of all research sponsors. Our team consists of Managers, Accountants and Administrative support.

Reporting to the Manager, Research Grants & Contracts (Other Government and Industry), the Accountant – Research Grants & Contracts (Other Government and Industry) will be responsible for the compliance review and reporting of financial activities for Other Government and Industry research funding at the University of Guelph. Other Government and Industry awards represents 40% of the total annual research funding that is administrated through Research Financial Services. The level of accountability and complexity of these awards is increasing to the point where dedicated resources are required. This focus will assist in ensuring that Guelph is financially compliant and Guelph reports and administers the funds in accordance with the sponsors’ guidelines. This activity is critical if the University is to effectively manage the risk of non-compliance minimizing the potential for loss of reputation and funding. Effective financial reporting and compliance also enhances the University’s opportunity to both continue to attract a significant amount of funding from the various government and industry sponsors and to become more successful in competing for new funding.

This incumbent is joining a team of service providers and this individual must provide a high level of customer service to all stakeholders (internal and external) to ensure compliance is maintained and all financial reporting requirements are met in a timely and accurate manner. The incumbent of this role will have excellent organizational skills and strict attention to detail as well as the ability to prioritize and adapt to competing demands. The incumbent must have excellent problem solving and analytical skills, exercise initiative and communicate effectively with numerous stakeholders.

Requirements of the position include: A university undergraduate degree and a professional accounting designation (CPA) complete or near completion, together with a minimum of 5 years of related experience; experience in developing financial reports and monitoring variances; comprehensive knowledge of current computer financial software, MS Office Suite and experience in public sector financial management preferred. The incumbent will also bring a positive attitude and high energy level to their role every day as they complete their tasks ensuring that the University is effectively managing its reporting and compliance requirements for all Tri-council funding.
Position Number        595-012
Classification             P05*

Professional/Managerial Salary Bands [2]

*Tentative evaluation; subject to committee review.

Posting Date:  2016 08 03
Closing Date:  2016 08 17

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