Dairy Facility Knowledge Mobilization Coordinator

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

Forbes Ranks U of G Among Canada's Top Employers [1]

Dairy Facility Knowledge Mobilization Coordinator

Associate Vice-President (Research - Strategic Partnerships)

Temporary full-time from October 3, 2016 to September 29, 2017

Hiring #: 2016-0344

Please read the Application Instructions [2] before applying

Reporting to the Manager, OMAFRA-UofG Partnership Communications and Knowledge Mobilization Programs, the Dairy Facility Knowledge Mobilization Coordinator is responsible for implementing the Dairy Facility Outreach Program, which is designed to translate and transfer research conducted at the new Livestock Research and Innovation Centre – Dairy Facility to a variety of audiences.

Specific duties of the incumbent will include: organizing and conducting tours of the Dairy Facility in Elora Ontario; coordinating the production of short informational videos to be played in the orientation space of the Dairy Facility; developing a sustainable social media presence for the Dairy Facility; writing and coordinating print materials to be displayed and distributed at the Dairy Facility; event planning and engaging with stakeholders.

Requirements for this position include: Two years’ community college degree in media communications or related field [undergraduate degree in communications, agribusiness, agriculture, or a related field in the humanities or sciences preferred] plus two years of relevant experience, or an equivalent combination of education and experience. Dairy sector knowledge and experience would be a strong asset. The Coordinator must have the ability to work with stakeholder groups, manage social media platforms, coordinate video production, understand and interpret scientific material, and work in a dynamic and complex environment with discretion and professionalism. Additional requirements include: the ability to understand, interpret and communicate scientific research; strong verbal and written communication skills; diplomacy/interpersonal skills; and planning and implementation skills.

This position requires travel between the Office of the Associate Vice-President (Research – Strategic Partnerships) in Guelph and the Dairy Facility in Elora. A valid driver’s license and access to an automobile is required.

Classification        Grant/ Trust fund position, Band 5* (excluded grid)
Normal Hiring Range    $23.73- $26.50 per hour

*Tentative evaluation

Posting Date: 2016 08 19
Closing Date: 2016 09 14