Senior Business Analyst

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

Forbes Ranks U of G Among Canada's Top Employers [1]

Professional and Managerial Group

Senior Business Analyst

Office of Research

Temporary full-time from October 17, 2016 to October 16, 2017

Hiring #: 2016-0366

Please read the Application Instructions [2] before applying

The Office of Research oversees a $140 million research enterprise across seven colleges, four regional campuses, 10 research stations and the University of Guelph/Ontario Ministry of Agriculture, Food and Rural Affairs partnership. We are committed to supporting the research programs of University of Guelph faculty across all disciplines.

Reporting to the Managing Director, Research Operations, the incumbent will be responsible for providing a comprehensive range of IT business analysis services for the Office of Research. Responsibilities include: collaborating with Office of Research staff and management to understand the strategic business direction of the department; detailed and comprehensive business and system analysis of business information and processes to identify areas for improvement and advancement that establish the technical vision and analyze tradeoffs between usability and performance needs; facilitating change of major enterprise information technology environments or major business applications and associated infrastructure; eliciting requirements through interviews, document analysis, workshops, surveys, business process descriptions, use cases, scenarios, business analysis, and task and workflow analysis; the design and implementation of IT systems to support new business developments; leading and participating in testing of solutions developed by the service providers and the validation of supporting processes; participating in and leading technical project meetings to review and ensure timely project deliverables and work with quality assurance personnel to ensure the end product adequately meets all functional needs defined in the scope of a project, the ability to develop and manage multiple, concurrent projects with high level requirements; measurement and assessment of intended outcomes to demonstrate success.

This is an exciting position as the Senior Business Analysis will immediately be part of the core team focused on implementing a new electronic research and information management system (ResearchLink). The preferred candidate will have experience in a research enterprise environment and will have mastered the following skills:

- proven execution of principles of business analysis in the planning, reengineering and requirement gathering for business operations, processes and practices
- demonstrated knowledge and proficiency at requirements definition, business design and business process modelling
Senior Business Analyst
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- excellent project management skills in an enterprise information technology environment
- knowledge of current and emerging trends in the IT field pertaining to business solutions
- advanced critical/analytical thinking and decision making skills to solve problems at various levels of complexity
- excellent communication skills with experience facilitating workshops and meetings, and making presentations and reports to senior management
- excellent customer service, client relationship management, consultation and negotiation skills
- the ability to collaborate effectively, build relationships and manage expectations

QUALIFICATIONS:
Bachelor’s degree in Computer Science or equivalent and a minimum of six (6) year’s progressive work experience in an IT service delivery organization.

One or more of the following industry certifications would be considered an asset:
• Project Management (PMI), Information Technology Infrastructure Library (ITIL), International Institute for Business Analysis (IIBA); Master’s degree in Business Administration (MBA)

A technical certification from a vendor such as Microsoft, Oracle or Cisco would also be considered an asset.

Classification                P05*

[3] Professional/Managerial Salary Bands

*Tentative evaluation.

Posting Date: 2016 09 07
Closing Date: 2016 09 14

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[2] https://www.uoguelph.ca/hr/careers-guelph/how-apply