

## Online Transactions

Published on Human Resources (<https://www.uoguelph.ca/hr>)

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Departmental users of the University of Guelph HR System may create transactions online from their Windows PCs. To obtain access, please complete and return the [Application Access Request form](#) [1] to Beata Gnatek-Wachalska [bgnatekw@uoguelph.ca](mailto:bgnatekw@uoguelph.ca) [2]. Your user ID and password will be emailed to you.

## Time Entry

For Time Entry and Inquiry, login at [Human Resources Time Entry](#) [3].

## Human Resources Employee Records (HRER)

For HRER, login at [Human Resources Employee Records](#) [4].

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**Source URL:** <https://www.uoguelph.ca/hr/admins/online-transactions>

### Links

[1] <https://www.uoguelph.ca/hr/system/files/HR%20Systems%20-%20Request%20for%20Account.pdf> [2] <mailto:bgnatekw@uoguelph.ca> [3] <https://hrs.hr.uoguelph.ca/pls/hr/f?p=1400:101> [4] <https://hrs.hr.uoguelph.ca/pls/hr/f?p=1600:101>