U of G Pensioners

Retirees receiving a monthly pension should be aware of the following requirements and information:

Contact Information

You need to inform the University of Guelph, and the University Pension Plan (UPP), of any changes to your contact information, for example, phone number, address change, etc. Human Resources can inform SunLife on your behalf.

- You can make this change with the University of Guelph by emailing Human Resources [1], or by calling 519-824-4120 extension 53374.
- To update your information with UPP, please email UPP Member Services [2], or you can reach them by phone at 1-833-627-7877.

T4A

CIBC Mellon issues your tax slip, T4A, for pension income. This is mailed to your home address on file, in mid to late February. It also includes information about your medical and dental premium deductions.

If you have not received your T4A by the end of February, please contact UPP for a duplicate copy of your T4A by emailing UPP Member Services [2], or by phone at 1-833-627-7877.

Extended Health and Dental Premium Deductions

Your Year-To-Date premium payments are available on your December pension statement and your T4A. If you have misplaced either, please call CIBC Mellon directly at 1-800-565-0479 for a replacement.

If your spouse has passed away, please inform both the University of Guelph, and UPP:

- Contact Human Resources at U of G directly at 519-824-4120 ext. 56594. We will inform SunLife and adjust any Extended Health and Dental premium deductions as necessary.
- Contact UPP by email at UPP Member Services [2], or by phone at 1-833-627-7877.

Links

- Pensioner Assistance at CIBC Melon [3]
- Pension Income Splitting [4]

Source URL:https://www.uoguelph.ca/hr/retirees/u-g-pensioners

Links
[1] mailto:hr@uoguelph.ca?subject=Change%20in%20Contact%20Information [2] mailto:memberservices@universitypensionplan.ca [3] http://www.cibcmellon.com/Contents/en_CA/English/RetireeCentre/Information/FAQIndex.html [4] http://www.cra-arc.gc.ca/pensionsplitting/