306 Job Opportunities - Job Posting, All Staff

Revised: May 2020

Job posting encourages career advancement for employees and helps the University get maximum utilization of its employee resources. Job posting is also a matter of contractual agreement between the University and collective bargaining units. By policy, job postings include exempt, professional & managerial, and other staff vacancies, except for academic faculty appointments.

Normally, applications for vacancies will not be considered from an employee during the probationary period.

The University gives first consideration to qualified regular full-time University employees and encourages personal interviews. Rejection of regular full-time applicants must be bona fide, properly recorded and defensible. Selection should be based on skill, efficiency, capability, education and experience. Collective agreements also state that when these factors are relatively equal in the opinion of the University, seniority shall govern.

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