Senior Analyst, IT Infrastructure Project Manager

The University of Guelph is committed to equity in its policies, practices, and programs, supports diversity in its teaching, learning and work environments, and ensures that applications for members of underrepresented groups are seriously considered under its employment equity policy. All qualified individuals who would contribute to the further diversification of our University community are encouraged to apply.

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Professional and Managerial Group

Senior Analyst, IT Infrastructure Project Manager

Computing and Communication Services (CCS)

Temporary full-time from May 2017 to June 2018

Hiring #: 2017-0190

Please read the Application Instructions [1] before applying

Computing and Communications Services (CCS) is the central IT department at the University of Guelph, providing core IT services and technology solutions to the U of G community. CCS has a progressive organizational culture, including a strong learning and development focus, and is committed to its Core Values: Service Culture, Integrity, Individual Leadership, Teamwork, Agility, and Communication.

Reporting to the Manager, Applications and Project Management, the Senior Analyst, IT Infrastructure Project Manager position will play a critical role in the planning and oversight of a number of critical enterprise infrastructure projects including a WiFi expansion project, a data centre modernization project, and other projects related to telephony and campus collaboration tools.

Proven success in enterprise wide IT Project Management is required. The following will set a candidate apart:

- Previous experience in a higher education institution with demonstrated leadership and collaboration;
- Strong technical competence with experience leading projects in large, enterprise wide initiatives including infrastructure, security, and applications;
- The ability to coordinate the efforts of many sub-teams (technical, non-technical, internal, external) simultaneously.
- Understanding of the complexities that are present when working with a large and diverse user base including but not limited to students, staff, faculty, technical and non-technical personal;
- Proven experience with communication, promoting, training, support, and understanding of business process while leading an initiative;
- Proven experience with stakeholder and vendor relationships at various levels

While in this role, the successful incumbent will be tasked with the following:

- Project Planning including scope, goals and deliverables, budget, project planning documentation and detailed schedules;
- Project Management including executing the project plan, resource management, monitoring
and communicating status, risk and changes, assuming responsibility for scope, time and cost management;

- Developing and maintaining positive relationships with various stakeholders across the University, acting as primary liaison between the University and vendors in project planning/execution.
- Providing timely and accurate updates to the Manager, Network Infrastructure and Manager, Systems Management on all managed infrastructure projects.

Requirements of the position include:

- PMI or other project management certification with demonstrated 7+ years’ experience in enterprise-wide IT Project Management roles.
- Bachelor’s degree, preferably in Computer Science/Information Technology and several years of related work experience with IT infrastructure and enterprise systems or a combination of education and experience.
- Strong interpersonal and communication skills (oral and written) with ability to work effectively with both business clients and technical team members.

Experience with the following will be considered an asset and should be highlighted in your application:

- Data center architecture,
- Experience with converged and hyper-converged infrastructure,
- Specific experience with Cisco Network and Dell/IBM Versastack
- The implementation of enterprise wide collaboration tools (web conferencing) would be considered an asset.
- Change management experience in an enterprise application environment including release management across development, test and production systems and maintaining related documentation.
- Proven track record managing projects following waterfall or agile methodologies.

Classification   C05*
Professional/Managerial Salary Bands [2]

*Tentative evaluation

*The salary range for this position is 15% higher than the salary range indicated on the Professional/Managerial Salary Grid. Tentative evaluation; subject to committee review.

Posting Date: 2017 05 03
Closing Date: 2017 05 24

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Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply