Thank you for your interest in working with Hospitality Services. For more information about working here see our Hospitality Part-Time Recruitment page [1].

### Apply by Email

Hospitality Services accepts applications by email for all part-time positions. Be sure to include the information below before sending your cover letter and resume to: hospitalityjobs@uoguelph.ca [2]

- Your cover letter should include the following information:
  - A brief statement about why you are interested in working part-time with Hospitality Services and how your background has prepared you for a job with us;
  - Your availability: specify the days and hours you are available;
  - Your job preference(s) noting that part-time staff are often rotated between jobs as business requires.
  - Here is a template cover letter [3] that can be used when submitting your application.

- Please merge your cover letter and resume into one document/attachment.

Your application will be more efficiently and securely managed if you submit it by email. If you are unable to email your application however, you may leave a paper copy with the Hospitality Office at Drew Hall [4].

**Source URL:** https://www.uoguelph.ca/hr/careers-guelph/hospitality-part-time-recruitment/how-apply

**Links**
[1] https://www.uoguelph.ca/hr/careers-guelph/hospitality-jobs
[2] mailto:hospitalityjobs@uoguelph.ca?
[3] https://www.uoguelph.ca/hr/system/files/Sample%20Cover%20Letter%20v1.docx