Animal Care Attendant

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Ontario Veterinary College Clinical Studies Department

Temporary full-time from September 2017 to September 2019

Hiring #: 2017-0451

Please read the Application Instructions [1] before applying

Reporting to the Managers of Veterinary Clinical Skills, the Animal Care Attendant provides husbandry care of patient and teaching animals at the OVC Clinical Studies department and supports the Clinicians, Registered Veterinary Technicians (RVTs) and students of the Doctor of Veterinary Medicine program.

This position will be primarily assigned to the Comparative Clinical Research Facility but may be required to support other units in times of operational needs. The Clinical Studies department has a varied patient base, thus the ACA may be assisting with activities relating to both companion and large animals.

Key areas of responsibility include:

1. Assist with restraining, handling and transporting companion/large animal patients, research and teaching animals
2. Clean and sanitize cages, runs, stalls and ancillary equipment according to established procedures
3. Stock areas with appropriate supplies and maintain equipment logs
4. Ensure animal welfare by providing animal care and husbandry including, cleaning, grooming, feeding and exercising patients following safety protocols
5. Monitor changes in animal behaviour/health and report concerns to RVT or Veterinarian
6. Provide administrative support i.e. billing and organizing medical records and assist with the admission and discharge of client animals
7. Maintain confidentiality and adhere to safety regulations at all times

Interested candidates must meet the following requirements:

- 2 year College Diploma in a related program plus 6 months of related experience in a Small/Large Animal Clinic setting
- Animal Care Certificate or additional courses such as Equine Management or Large Animal Husbandry will be given preference
- Demonstrated proficiency in customer service as well as effective organizational and communication skills
- Basic knowledge of computers and electronic monitoring equipment would be a benefit
- The incumbent will be required to work from 11am to 7pm Monday through Friday.

The successful applicant will be required to provide proof of rabies titre.
Animal Care Attendant
Published on Human Resources (https://www.uoguelph.ca/hr)

Classification USW, Local 4120 Salary Band 4*
Normal Hiring Range $22.45 – $25.09 per hour

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

At the University of Guelph, fostering a [culture of inclusion](https://www.uoguelph.ca/diversity-human-rights/system/files/Inclusion%20Framework%20Endorsed%20April%202017.pdf) [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

*Tentative evaluation

**Posting Date:** 2017 09 11
**Closing Date:** 2017 09 18

**Source URL:** https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/animal-care-attendant

**Links**
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply