Registered Veterinary Technician

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Office, Clerical and Technical

Registered Veterinary Technician

Hill’s Pet Nutrition Primary Healthcare Centre
Ontario Veterinary College Health Sciences Centre

Temporary part-time from March 5, 2018 to February 28, 2019

Hiring #: 2018-0088

Please read the Application Instructions [1] before applying.

Reporting to the Practice Manager and under the direction of a clinician, the Registered Veterinary Technician participates as a member of the healthcare team of the Hill’s Pet Nutrition Primary Healthcare Centre (PHC).

This position will be primarily assigned to the Primary Healthcare Centre (PHC) but may be required to support other units in times of operational needs.

Under the direction/supervision of a clinician, the key areas of responsibility include:

- Assist in building client caseload through the delivery of outstanding client service
- Coordinate patient care and communicate effectively with service areas regarding patient’s status, care procedures and location in hospital
- Maintain accurate and complete medical records ensuring patient/client confidentiality
- Observe and evaluate the health status of patients, administer prescribed drugs/therapeutic treatments, collect samples, perform diagnostic testing and assist with patient restraint
- Prepare patients for surgery (including clipping and prepping surgical site using aseptic technique) and set up surgical suites with specialized equipment and instruments according to safety protocols
- Assist clinicians with surgical procedures; monitor patient for changes in body functions and vital signs
- Provide technical support and functional guidance to veterinary students, graduate students, clinicians (faculty and veterinarians) and staff

Interested candidates must meet the following requirements:

- 2 year College Diploma
- Successful completion of an accredited Veterinary Technician program recognized by the Ontario Association of Veterinary Technicians (OAVT)
- Full member in good standing with the Ontario Association of Veterinary Technicians (OAVT)
- Successful completion of the Veterinary Technician Examination (VTNE) and the OAVT mandatory ethics exam. OAVT registration is required
- One year prior experience working as an RVT
- Demonstrated proficiency in customer service: excellent communication and organizational skills particularly with respect to dealing with clients; ability to mentor students and contribute to a collaborative team environment
- Familiarity with common computer software including Hospital Management Information
System software is preferred
- Flexibility in scheduling availability is required. The incumbent will be required to work a variety of shifts including evenings and weekends

The successful applicant will be required to provide proof of rabies titre.

Classification: Excluded Salary Grid Band 5*
Normal Hiring Range: $23.73 - $26.50 per hour

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2018 02 15
Closing Date: 2018 02 23

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Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply