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Professional and Managerial Group

Analyst III (Application DBA), Enterprise Applications

Computing and Communications Services (CCS)

Hiring #: 2018-0548

Please read the Application Instructions [1] before applying

Computing and Communications Services (CCS) is the central IT department at the University of Guelph, providing core IT services and technology solutions to the U of G community. CCS has a progressive organizational culture, including a strong learning and development focus, and is committed to its Core Values: Service Culture, Integrity, Individual Leadership, Teamwork, Agility and Communication.

Reporting to the Manager, Enterprise Applications, the Analyst III, Application DBA will be part of a team of Database Analysts and will play a critical role as a member of our Enterprise Applications team as we support the University’s Enterprise Systems, including the more recent Microsoft SQL Server databases to support the Alumni Cannon CRM and Office of Research systems. The incumbent will be tasked with:

- Participating in the change management and system administration processes required to keep the Alumni and Research Microsoft SQL Server based systems, and other University Microsoft SQL Server databases, patched and up to date including assessing security and other risk criteria, and performing database tuning as required.
- Initiating discussions and negotiations with clients, the CCS infrastructure and developer teams to schedule the maintenance work on all environments while taking into account business cycles and compliance requirements, and liaising with auditors to demonstrate adherence to processes and policies.
- Participating in the enterprise information integration of data information across multiple systems both on campus and with external partners, ensuring compliance with security and information governance practices and policies.
- Supporting and participating in the evaluation and assessment of clients’ business processes and the understanding of how improvements to Enterprise Systems databases can be used to enhance these applications and processes.
- Liaising with external consultants and vendors to facilitate assessment of purchased software and suggested changes.
- Evaluating alternative solutions and recommending appropriate strategies and solutions to partners and clients across the University.
- Also, the successful candidate will play a key role on CCS projects including determining resource requirements, completing and coordinating project tasks, and reporting progress to management and/or partners and clients.

Requirements of the position include:

- Bachelor’s degree in Computer Science/Information technology and a minimum of three (3) years of related work experience, or an equivalent combination of education and experience.
- Expert knowledge of current and emerging trends in Microsoft SQL Server applications and databases, and experience with related technology.
- Excellent interpersonal and communication skills with ability to work effectively with both business clients and technical team members.
Excellent analytical ability and thorough understanding of large-scale information technology applications.

Any experience with the following will be considered an asset and should be highlighted in your application:

- Experience with enterprise systems and supporting components, preferably in higher education.
- Advanced change management experience managing multiple enterprise environments with dependencies on multiple systems and maintaining related documentation.
- Demonstrated ability to successfully lead and manage projects (small, medium, large) including determining resource requirements, assigning tasks, reviewing progress, and reporting to management.
- Experience with enterprise systems and processes.
- Certification with any of the Microsoft SQL Server technologies will be considered an asset and should be highlighted in your application.

Position Number: 571-022
Classification: P04

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2018 11 07
Closing Date: 2018 12 05

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/analyst-iii-application-dba-enterprise-applications

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