Instrument/Facility Service Technician

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Instrument/Facility Service Technician

Laboratory Services Division

Temporary full-time from December 2018 to August 2019
Temporary absence of the regular incumbent

Hiring #: 2019-0009

Please read the Application Instructions [1] before applying

Laboratory Services Division is seeking an Instrument / Facility Service Technician to repair, preventatively maintain, and monitor both general and specialized laboratory instrumentation and computerized monitoring systems. Working in an ISO accredited environment, additional responsibilities include: developing a preventative maintenance (PM) schedule and co-ordinate/perform PM’s procedures as per PM schedule; move and/or install laboratory equipment ensuring all utilities (water, hydro, plumbing, etc.) are linked and operational to the manufacturer standards; calibration of thermometers and monitoring systems; checking and repairing eye wash stations; maintaining laboratory repair records; coordinating fridge/freezer repairs; providing security access cards; assisting with office/lab space reorganization and instrument moves and, assisting other facility staff as required.

Requirements of the position include: Two year community college program as a Laboratory Technician or Electronics Engineering Technician combined with several years’ experience working with sensitive, specialized electronics within a laboratory environment, or an equivalent combination of education and experience. Additional requirements include: demonstrated experience in designing/rebuilding non-specialized equipment; trouble-shooting on a wide-range of electronic equipment; demonstrated ability to develop alternative approaches to fixing equipment failures and adapting equipment to lab requirements within a timely, cost-effective manner; working experience in a client-focused, deadline-driven high-volume environment; self-motivated and able to work collaboratively within a team environment; excellent interpersonal, time- management and priority planning skills.

This position requires frequent lifting of up to 40-60 lbs. and a diverse range of motions to perform a wide variety of preventative maintenance activities. A valid Ontario Driver’s license is required. Applicants will be required to provide a clean driver’s abstract.

Hours of work are 35 hours/week, 7 hours/day, Monday-Friday.

Covering Position Number 481-043
Classification USW, Local 4120 Salary Band 5
Normal Hiring Range $24.79 - $27.69 per hour

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 01 07
Closing Date: 2019 01 14