Child Care Cook

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Child Care Cook
Child Care Centre
Temporary full-time from January 2019 to January 2020
Temporary absence of the regular incumbent

Hiring #: 2019-0041

Please read the Application Instructions [1] before applying

The Child Care and Learning Centre (CCLC) has been in operation since 1990 and is licensed for 121 children aged 18 months to 6 years. The CCLC not only serves children and families but it also supports student learning by providing a lab school and a practicum experience for students from the University of Guelph, high schools and other post-secondary institutions. The CCLC provides nutritious foods and beverages that incorporate family and cultural preferences and are in accordance with Canada’s Food Guide and approved by a Registered Dietician. Food preparation includes one main meal and at least two snacks per day. The Centre meets or exceeds the food and drink requirements in the Child Care and Early Years Act, 2014 for children one year of age or older. The CCLC adheres to all other nutrition related requirements as part of the Ministry of Education’s Child Care Centre Licensing Manual and operates in accordance with the Wellington-Dufferin-Guelph Public Health Regulations. The Centre is licensed for 121 children aged 18 months to 6 years and is an early learning laboratory school.

Reporting to the Business Operations Manager, Child Care Services, the Child Care Cook is accountable for the delivery of an effective food service program in co-operation with other CCLC staff. Responsibilities include: food preparation & delivery, food and kitchen related supply purchasing, alternative meal planning due to allergies and restrictions and the management and communication of such plans, and other associated duties. The Cook must maintain a clean, organized and sanitary kitchen by meeting Public Health standards; inspect appliances and equipment before use and communicate any concerns or issues; establish and maintain positive communication and relationships with families, children and students. The Child Care Cook oversees nutrition volunteers and 4th year practicum students, writing evaluation of the students’ performance, training part time staff, students and volunteers in kitchen policies, processes and documentation.

Requirements of the position include: One year post-secondary culinary education combined with one year of related experience, or an equivalent combination of education and experience. Successful completion of the Food Handler Certification Course if (s)he does not have current certification. Additional requirements include: a strong understanding of nutrition; excellent organization, interpersonal and communication skills; and a high degree of flexibility and demonstrated ability to manage and implement food preparation activities in an institutional setting. Good computer skills are required (Word and Excel). Experience with commercial cooking equipment and industrial dishwashers and other equipment is required. Experience with preschool children is an asset. Successful candidates will be required to provide a Police Criminal Record Check, including vulnerable sector screen, successful completion of a health assessment and immunization record. Valid Standard First Aid and CPR training are also required.

Covering Position Number 339-026
Classification USW, Local 4120 Salary Band 4*
Normal Hiring Range $22.79 - $25.47 per hour

*Tentative evaluation.
At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 01 21
Closing Date: 2019 01 28

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/child-care-cook

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply