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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

QA Technician

Food Microbiology, Laboratory Services Division

Temporary full-time from March 2019 to March 2020
Temporary absence of the regular incumbent

Hiring #: 2019-0133

Please read the Application Instructions [1] before applying

A Quality Assurance (QA) Technician is required to help ensure that all required aspects of the Division’s quality system are in place within the Food Microbiology laboratory. The successful candidate will perform QA activities in support of the various laboratory accreditations by developing and running an internal proficiency program; coordinating external proficiency samples; performing QC on purchased and in-house media; maintaining reference samples and currency of laboratory procedure and work instructions; preparing method performance plans for current methods and performing method validation for new methods in a wide variety of matrices; performing investigative analysis on QC and performance failures; and developing/implementing appropriate corrective actions throughout the laboratory. The incumbent will also assist during peak test volumes by performing both complex and routine microbiological testing of various sample types.

Requirements of the position include: 3 year Community College program in Microbiology or a related discipline (BSc.preferred), plus 3 years of experience in an accredited food microbiological lab, or an equivalent combination of education and experience. Detailed knowledge of ISO 17025 requirements including experience in performing QA/QC audits in an accredited microbiology laboratory; strong analytical skills to effectively provide testing services and evaluate method performance; excellent self-motivation and organizational skills to successfully complete projects within defined timelines; exceptional communication and interpersonal skills to discuss findings and implement changes within the laboratory; advanced knowledge of laboratory quality control practices within a microbiology laboratory; strong technical writing skills combined with the ability to write clear procedures that are technically valid.

Covering Position Number 485-065
Classification USW, Local 4120 Salary Band 6
Normal Hiring Range $26.78 - $29.92 per hour

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 03 06
Closing Date: 2019 03 13

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Links
QA Technician
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[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply