Research Financial Services provides assistance and guidance to meet the financial administrative requirements of sponsored research awards. We prepare financial reports for research awards while supporting the University community by ensuring compliance with University policies and procedures, government regulations and the requirements of all research sponsors. Our team consists of Managers, Accountants and Administrative support.

The Accountant – Research and Contract Grants will be responsible for the compliance review and reporting of financial activities for research funding at the University of Guelph. The level of accountability and complexity of these awards is increasing to the point where dedicated resources are required. This focus will assist in ensuring that the University of Guelph is financially compliant and Guelph reports and administers the funds in accordance with the sponsors' guidelines. This activity is critical to support the research enterprise of the University by effectively managing the risk of non-compliance and minimizing the potential for loss of reputation and funding. Accurate and timely financial reporting and compliance also enhances the University's opportunity to both continue to attract a significant amount of funding from the various sponsors and to become more successful in competing for new funding.

This incumbent is joining a team of service providers and must provide a high level of customer service to all stakeholders (internal and external) to ensure compliance is maintained and all financial reporting requirements are met in a timely and accurate manner. The incumbent of this role will have excellent organizational skills and strict attention to detail as well as the ability to prioritize and adapt to competing demands. The incumbent must have excellent problem solving and analytical skills, exercise initiative and communicate effectively with numerous stakeholders.

Requirements of the position include: A university undergraduate degree in a related field and a professional accounting designation (CPA), together with a minimum of 5 years related experience; experience with developing financial reports and monitoring variances; comprehensive knowledge of current computer financial software and MS Office Suite; experience in public sector financial management is preferred. The incumbent will also bring high energy and a positive attitude to their role every day as they complete their tasks ensuring that the University is effectively managing its reporting and compliance requirements for all research funding.

Position Number         595-011
Classification               P05*

*Tentative evaluation; subject to committee review.

At the University of Guelph, fostering [culture of inclusion](#) is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.
Posting Date: 2019 03 11
Closing Date: 2019 03 25

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