Injury Package - Workplace Injury or Illness (WSIB)

All work-related incidents, illnesses and injuries must be reported by completing the Illness or Injury Incident Report Form [1] and submitting it to Occupational Health and Wellness (OHW) by fax 519-780-1796 or upload to the OHW Secure Drive [2] within 24 hours of the incident.

In the event of a workplace injury or illness, where outside medical assistance is required (health care) or may potentially be required an Injury Package [3] must be obtained by the employee, usually provided by the Supervisor. This package includes: the WSIB Employee Report of Injury/Disease (From 6), WSIB Functional Abilities Form (Form 8), a letter to the employee, and a letter to the health care practitioner.

The Form 8 must be completed by a physician or regulated healthcare practitioner and returned by the employee to OHW by fax 519-780-1796 or upload to the OHW Secure Drive [2] **before** the next workday.

Source URL:https://www.uoguelph.ca/hr/about-hr/occupational-health-and-wellness-ohw/injury-package-workplace-injury-or-illness-wsib

Links
[1] https://www.uoguelph.ca/hr/system/files/05.29.2025%20-%20Incident%20Report%20Form.pdf [2] https://uoguelphca-my.sharepoint.com/personal/ohw_uoguelph_ca/_layouts/15/onedrive.aspx?p=26&s=aHR0cHM6Ly91b2d1ZWxwaGNhLW15LnNoYXJlcG9pbnQuY29tLzpmOi9nL3BlcnNvbmFsL29od191b2d1ZWxwaF9jYS9FbHc4aEp0SmlYdFBxSk1TaWdOd0RYWUI4d3pVdlNRd016T3I0ZDg5ODM1dUZn&originalPath=aHR0cHM6Ly91b2d1ZWxwaGNhLW15LnNoYXJlcG9pbnQuY29tLzpmOi9nL3BlcnNvbmFsL29od191b2d1ZWxwaF9jYS9FbHc4aEp0SmlYdFBxSk1TaWdOd0RYWUI4d3pVdlNRd016T3I0ZDg5ODM1dUZnP3J0aW1lPXYxRVdKSzBwMlVn [3] https://www.uoguelph.ca/hr/system/files/05.30.2025%20-%20University%20of%20Guelph%20Injury%20Package.pdf