Learning Pathways Officer

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Professional and Managerial Group

Learning Pathways Officer

Office of the Associate Dean Students and Academic, Ontario Veterinary College

Hiring #: 2019-0387

Please read the Application Instructions [1] before applying

Reporting to the OVC Associate Dean, Students and Academic (ADSA), the Learning Pathways Officer (LPO) will enhance the learning success and career-readiness of OVC’s BSc (Bio-Medical), DVM, MSc, MBS, MPH, DVSc, and PhD students. The LPO will: develop and deliver essential career-readiness skills, knowledge, and attributes (SKAs) to these students through various means; identify and engage with experiential learning partners of particular relevance to OVC programs, allowing students to apply their learning in real-world contexts; and assist in the development of programs that allow graduates to enter and succeed in a diversity of careers.

The LPO will be responsible for career-readiness activities delivered from the ADSA Office, but will also be a resource for all academic and experiential learning programming at OVC, and act as the primary liaison with relevant programs and services across the UofG campus.

The LPO will provide input at the College level to the ADSA, the Associate Dean Research and Graduate Studies, department Chairs, and faculty regarding best practices in curriculum design, content and assessment related to our graduates’ career success, community-engaged scholarship, and experiential learning. The LPO will maintain the necessary documentation to both capture current experiential learning initiatives in the OVC as well as to remain in compliance with College and University guidelines for experiential learning oversight.

The incumbent will: coordinate and oversee workplace placements and job shadowing opportunities for OVC’s BSc (Bio-Medical), DVM, MSc, MBS, MPH, DVSc, and PhD students; develop and deliver career-readiness training and workshops; develop on-line career-readiness resources to enhance graduates' employability readiness and success; and assist in the creation of the DVM-MPH/MSc dual degree programs. The LPM will take on a ‘team lead’ role for department-based experiential learning coordinators in the College, and will support, advise, and coordinate the activities of team members.

The incumbent will develop and oversee an inventory of current workplace and community partnerships, and expand these partnerships where possible. The LPM is responsible for developing a diverse range of high-quality experiential learning placements, in keeping with curricular and co-curricular needs, by working with faculty and the Experiential Learning Centre staff on main campus (https://www.uoguelph.ca/experientiallearning [2]) to establish learning opportunities that are in line with student career pathways and SKA development outcomes.

Seeking out new placement opportunities and stewarding existing contacts/relationships is a critical ongoing process for this position. The LPM will inform OVC students of career opportunities and placements that would meet their learning objectives and career interests, and work with OVC students to facilitate their success in obtaining suitable placements and employment.

The incumbent will also support College and University research as it relates to career readiness, experiential learning, and personal and professional development of students.

To be considered for this integral role, candidates must have a Master’s Degree in a relevant field (eg. MEd). A degree in veterinary medicine, or in a veterinary or biological sciences field would be an asset, as would experience in andragogy. In addition, candidates should be able to:
• Work independently, in a fast-paced, complex and diverse multi-stakeholder environment
• Analyze economic and other drivers that will affect future career opportunities
• Demonstrate strong knowledge of relevant job markets for OVC students from all programs
• Demonstrate exceptional problem solving abilities, negotiation skills, tact, diplomacy
• Demonstrate exemplary written, oral, and electronic communication skills
• Demonstrate experience in career coaching, counseling and recruitment
• Demonstrate knowledge of experiential learning theories, research and applications in an academic setting
• Demonstrate strong supervisory skills, including knowledge of professional development and the effective delivery of feedback

In addition to the above skills, survey and data analysis experience would be a valuable asset.

Position Number 201-049
Classification P05*

Professional/Managerial Salary Bands [3]

*Tentative evaluation; subject to committee review.

At the University of Guelph, fostering a culture of inclusion [4] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 07 10
Closing Date: 2019 07 24

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