Animal Care Attendant

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Animal Care Attendant

Ontario Veterinary College Health Sciences Centre

2 Positions

Hiring #: 2019-0428

Please read the Application Instructions [1] before applying

Reporting to the Supervisor, Patient Care and Service Delivery, the Animal Care Attendant provides husbandry care of patient and teaching animals at the OVC HSC and supports the Clinicians, Registered Veterinary Technicians (RVTs) and students of the Doctor of Veterinary Medicine program.

This position will be primarily assigned to the Companion Animal Hospital but may be required to support other units in times of operational needs. The HSC has a varied patient base, thus ACAs may be assisting with activities relating to both companion and large animals.

Key areas of responsibility include:

1. Assist with restraining, handling and transporting companion/large animal patients, research and teaching animals
2. Clean and sanitize cages, runs, stalls and ancillary equipment according to established procedures
3. Stock areas with appropriate supplies and maintain equipment logs
4. Ensure animal welfare by providing animal care and husbandry including, cleaning, grooming, feeding and exercising patients following safety protocols
5. Monitor changes in animal behaviour/health and report concerns to RVT or Veterinarian
6. Provide administrative support i.e. billing and organizing medical records and assist with the admission and discharge of client animals
7. Maintain confidentiality and adhere to safety regulations at all times

Requirements of the position include:

- 2-year College Diploma in a related program plus 12 months of related experience in a Small/Large Animal Clinic setting
- Animal Care Certificate or additional courses such as Equine Management or Large Animal Husbandry will be given preference
- Demonstrated proficiency in customer service
- Effective organizational skills
- Effective communication skills
- Demonstrated accuracy and attention to detail
- Basic knowledge of computers and electronic monitoring equipment would be a benefit

Flexibility in scheduling availability is required. The incumbent will be required to work a variety of shifts including evenings and weekends
The successful applicant will be required to provide proof of rabies titre.

Position Number          623-087; 623-088
Classification                USW, Local 4120 Salary Band 4
Salary Range               $23.13 Minimum (Level 1)
                            $25.85 Normal Hiring Limit (Level 3)
                            $31.29 Job Rate (Level 7)

At the University of Guelph, fostering a culture of inclusion is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 07 24
Closing Date: 2019 07 31

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/animal-care-attendant

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply