Research Assistant/ Technician II (Tumour Banking Coordinator)

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Grant & Trust Funded Administrative & Technical

Research Assistant/ Technician II (Tumour Banking Coordinator)

Institute for Comparative Cancer Investigation, Ontario Veterinary College

Temporary full-time from August 19, 2019 to December 24, 2020

Hiring #: 2019-0404

Please read the Application Instructions [1] before applying

Reporting to a faculty member engaged in clinical activities, the incumbent will be responsible for provide the following coordination:

- Collection and banking of samples for ICCI Companion Animal Tumour Sample Bank using established standard operating procedures (SOPs); including assessing the cases having surgery each day and ensuring that tumour banking consent form is signed by the client, liaising with other services and referring clinics, follow-up on patient outcome
- Interactions with clients to explain Oncology clinical trials and obtain consent; interaction with Oncology clinical trials’ principle investigators; coordination of patient recruitment for oncology clinical trials
- Documentation and record keeping associated with clinical trials, ICCI website, and ICCI Companion Animal Tumour Sample Bank
- Responding to inquiries from researchers and referring veterinarians regarding tumour bank samples and clinical trials. Assisting in any ICCI activities, such as preparing for the annual Cancer Research Symposium, and disseminating information on the ICCI listserv
- Generation and maintenance of cell lines from tumour specimens obtained during collection for ICCI Companion Animal Tumour Sample Bank

Requirements of the position include:

- BSc in Biological Sciences or a related field and some relevant experience, or an equivalent combination of education and experience
- Excellent communication skills including tact and diplomacy
- Organization and time management skills
- Accuracy and the ability to pay close attention to detail
- Ability to work effectively within a team and independently

Preferences

- Experience with sample management software (e.g. Freezerworks)
- Skills in aseptic technique, tissue dissection and establishment of cell lines, and blood component processing
- Understanding of clinical oncology and/or experience with cancer research

The successful applicant will be required to provide proof of rabies titre.

The work week for this position will normally consist of 35 hours scheduled over 5 days (Monday to Friday)
however some flexibility will be required due to occasional unpredictable changes in operational requirements.

Classification   Grant/ Trust fund position, Band C
GTAT (Grant & Trust Administrative and Technical) Salary Grid [2]

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 07 24
Closing Date: 2019 07 31

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/research-assistant-technician-ii-tumour-banking-coordinator

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply