Instructional Technology Specialist

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Professional and Managerial Group

Instructional Technology Specialist

Open Learning and Educational Support

Temporary full-time from October 15, 2019 to October 9, 2020
Temporary absence of the regular incumbent

Hiring #: 2019-0492

Please read the Application Instructions [1] before applying

Open Learning and Educational Support is an integral part of the University of Guelph’s learner-centred and research-intensive mission.

As leaders in education, we create innovative and relevant educational opportunities that meet the learning needs of a local and international audience. We are guided by learner-centered principles that are reflected in our diverse programs and rich learning experiences for traditional and lifelong learners. We intentionally integrate pedagogy with technology in the design, development and delivery of our educational programs. Through research and collaboration, we engage in scholarship to advance the teaching and learning mandate of the University.

The Instructional Technology Specialist provides expertise and leadership in the application of instructional technology theory and well-grounded pedagogical approaches to course websites and in-class instruction; uses expertise and judgement to determine a pedagogically sound approach in the use of educational technologies and proposes innovative solutions to complex issues; collaborates with a team of experts on university-wide strategic teaching and learning projects and initiatives; provides evidence-based advice to faculty in the use of educational technologies to advance teaching and learning strategies; designs, develops and delivers training programs and workshops to faculty and professionals, which includes assessing the learning and support needs, designing, developing and leading the workshop and conducting formative and summative evaluations; develops support materials to assist faculty in the use of online technologies for the classroom; leads teams, including faculty and professionals, in courseware development initiatives; researches, pilots, assesses and disseminates findings on emerging technologies through presentations and workshops; and creates campus-wide resources contributing to the development of journals, blogs and wikis in the area of effective and innovative use of educational technologies.

The Instructional Technology Specialist will have a Master’s degree in a related field with several years of experience or an equivalent combination of education and experience. The successful candidate will have experience and expertise with Brightspace (or comparable) learning management systems; demonstrated expertise in assessing needs and implementing educational technologies into course design and delivery with a focus on instructional design theories and strategies; demonstrated experience in developing and delivering effective training programs and one-on-one consultations; demonstrated skills in project management with the ability to manage multiple projects with competing deadlines; proficiency and skills in using educational technologies and applications such as learning management systems, student response systems, web tools, social media, Adobe products, the Office365 suite, authoring tools. The Instructional Technology Specialist must also have exceptional demonstrated skills in: organization; problem solving; sound judgement; clear written and verbal communication; effective presentation skills; sense of graphic design; and the ability to work independently as well as collaboratively as part of a team; and thrive in a fast-paced environment.

Covering Position Number 313-047
Classification P04
At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 08 28
Closing Date: 2019 09 12

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