Animal Care Attendant

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Animal Care Attendant

Ontario Veterinary College Health Sciences Centre

Hiring #: 2019-0493

Please read the Application Instructions [1] before applying

Reporting to the Supervisor, Patient Care and Service Delivery, the Animal Care Attendant provides husbandry care of patient and teaching animals at the OVC HSC and supports the Clinicians, Registered Veterinary Technicians (RVTs) and students of the Doctor of Veterinary Medicine program.

This position will be primarily assigned to Large Animal Housing but may be required to support other units in times of operational needs. The HSC has a varied patient base, thus ACAs may be assisting with activities relating to both companion and large animals.

Key areas of responsibility include:

1. Assist with restraining, handling and transporting companion/large animal patients, research and teaching animals (Operate truck/trailer/fork lift)
2. Clean and sanitize cages, runs, stalls and ancillary equipment according to established procedures
3. Stock areas with appropriate supplies and maintain equipment logs
4. Ensure animal welfare by providing animal care and husbandry including, cleaning, grooming, feeding and exercising patients following safety protocols
5. Monitor changes in animal behaviour/health and report concerns to RVT or Veterinarian
6. Provide administrative support i.e. billing and organizing medical records and assist with the admission and discharge of client animals
7. Maintain confidentiality and adhere to safety regulations at all times

Interested candidates must meet the following requirements:

- 2 year College Diploma in a related program plus 6 months of related experience in a Small/Large Animal Clinic setting
- Animal Care Certificate or additional courses such as Equine Management or Large Animal Husbandry will be given preference
- The incumbent must have experience with and be competent in the handling and restraint of large animals and in performing a wide range of treatment procedures and techniques
- Demonstrated proficiency in customer service: excellent communication and organizational skills particularly with respect to dealing with clients; ability to mentor students and contribute to a collaborative team environment
- Familiarity with common computer software including Hospital Management Information System software is preferred
- Flexibility in scheduling availability is required. The incumbent will be required to work a variety of shifts including evenings and weekends
- A valid class G Driver’s license is required.
The successful applicant will be required to provide proof of rabies titre.

Position Number         623-031  
Classification               USW, Local 4120 Salary Band 4  
Salary Range $23.13 Minimum (Level 1)  
$25.85 Normal Hiring Limit (Level 3)  
$31.29 Job Rate (Level 7)

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 09 11  
Closing Date: 2019 09 18

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/animal-care-attendant

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply  