Coordinator, Conservation Leadership

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Office, Clerical and Technical

Coordinator, Conservation Leadership

Department of Geography, Environment and Geomatics, College of Social and Applied Human Sciences

Temporary part-time from November 4, 2019 to May 29, 2020
(10 hours a week)

Hiring #: 2019-0561

Please read the Application Instructions [1] before applying

The Department of Geography, Environment and Geomatics (GE&G), housed within the College of Social and Applied Human Sciences (CSAHS), is launching a new professional program for conservation leaders, Master of Conservation Leadership (MCL). The program is highly innovative and is the first of its kind in Canada. The first cohort of students will begin the program in May 2020. MCL is a 24-month blended program including three on-campus residency periods, online courses, and a final learning portfolio. The Master of Conservation Leadership program is designed to meet the needs of the conservation sector by focusing on innovative conservation practice including Indigenous-led conservation governance and private and working lands conservation. To provide program support to MCL professional students, GE&G will require part-time coordination support.

Reporting to the Faculty Graduate MCL Coordinator, the Coordinator, Conservation Leadership is responsible for directing the planning and implementation of priority initiatives for the MCL, including (but not limited to) actions relating to the residency periods, recruitment, and student support. The Coordinator, Conservation Leadership is a central role in the effective implementation of the new program, providing strategic advice, coordination, and support to the Faculty Graduate MCL Coordinator, MCL Faculty, GE&G Chair, and CSAHS Manager of Graduate Programs. The Coordinator will also work collaboratively with GE&G department staff to ensure seamless communication to potential students around recruitment and admissions. Further, the Coordinator will need strong interpersonal skills maintain relationships with professional students, conservation sector employers and companies, and leaders from the conservation sector.

- Undergraduate degree (Master's degree preferred in Conservation, Environment, Geography or related field) and one (1) year of related experience in the Conservation sector
- Excellent interpersonal, networking and communication skills, both oral and written as this position is constantly connecting people and providing critical resources
- Ability to multi-task and work to tight deadlines in a results-oriented environment
- Exercise initiative and judgement while demonstrating leadership
- Well-developed analytical, creative problem solving and planning skills
- Ability to work independently and with a variety of diverse professionals including faculty and university staff, indigenous elders, and external stakeholders
- Knowledge of the conservation sector is considered an asset

Hourly rate $27.18 - $30.37 per hour

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.
Posting Date: 2019 10 09
Closing Date: 2019 10 17

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/coordinator-conservation-leadership

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply