Arboretum Director

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Professional and Managerial Group

Arboretum Director

Arboretum at the University of Guelph

Temporary full-time from December 1, 2019 to November 30, 2021

Hiring #: 2019-0592

Please read the Application Instructions [1] before applying

The Arboretum at the University of Guelph is a 400-acre botanical garden with formal collections of trees and shrubs, gardens and natural areas including a 100-acre Nature Reserve. The Arboretum has a mandate to support research, teaching and outreach at the University of Guelph. Established in 1970, it is used by countless students and researchers in a diverse range of subjects and is a popular recreational area for members of the campus and the broader Guelph community. Arboretum programming spans conservation and nature education, student training, experiential and volunteer opportunities, liaison, among others.

The University of Guelph Arboretum is looking for an entrepreneurial Director. In coordination with the Ontario Agricultural College (OAC) leadership, the Director will:

- develop strategic plans consistent with the teaching and research mandate and in consideration of the Arboretum’s unique characteristics, such as a focus on the conservation of native woody plants;
- prepare and execute operational plans encompassing collections and conservation, space planning, liaison activities, internships, experiential learning and student volunteer programming, community programming, stewarding wellness, in addition to new and ongoing initiatives;
- act as an ambassador for the organization and be responsible for the community and external relations aspects of the Arboretum, working with OAC’s leadership and the Alumni Affairs and Development team;
- develop strong teams and oversee the HR environment, including a volunteer network and many internal and external communities
- oversee the budget and create new revenue streams to support opportunities for the Arboretum to sustain and enhance its impact

Requirements of this position include: a master’s degree in a relevant field, a proven ability to foster diverse organizational cultures, preferably with experience in an academic setting; demonstrated ability to develop and execute strategic plans, business operations, program development and implementation, and risk management; ability to anticipate trends, issues; ability to help facilitate others to find solutions to challenges; experience in external relations; experience in generating revenues through various strategies; demonstrated ability to collaborate with and influence with a diverse group of stakeholders; ability to communicate and represent the University of Guelph in public sessions, as well as to business partners, government, and faculty/staff within academia.

Classification               P08

Professional/Managerial Salary Bands [2]
At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2019 10 23
Closing Date: 2019 11 06

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/arboretum-director

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply
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