Analyst III

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Professional and Managerial Group

Analyst III

School of Computer Science, College of Engineering and Physical Sciences

Temporary full-time from March 30, 2020 to December 31, 2020
Temporary absence of the regular incumbent

Hiring #: 2020-0078

Please read the Application Instructions [1] before applying

Reporting to the Director, the Analyst III provides Information Technology support and guidance to the School of Computer Science (SoCS). This position is responsible for the on-going evaluation, planning, implementation and operation of the computational resources in support of the School’s mandates towards undergraduate and graduate education, academic research, and services offered to other units and organizations, both on and off-campus. SoCS teaches approximately 6,000 undergraduate students per year and additionally, there are over 77 students enrolled in the School’s graduate programs. This position also supports ~26 faculty, 10 staff, research associates, sessionals, visiting scholars, professors emeriti. Physical resources include approximately 68 thin clients, 75 desktop machines, 10 servers, 40 virtual machines, and 5 printers. The Analyst III works in collaboration with the other Analyst III’s and others as required (e.g. Computing and Communications Services). The incumbent will lead or support various projects to help implement, maintain, and advance information technology solutions. The Analyst III will have daily interactions with the SoCS community and will develop and provide solutions and recommendations that may not always be accepted. In these situations, the Analyst III will use sound judgement, taking into consideration established guidelines and policies, to determine a solution or the need for escalation. The incumbent will apply computer science and software engineering to analyse, interpret and evaluate needs and develop constructive approaches to providing state-of-the-art and developmental/experimental/research facilities.

Requirements of the position include: Undergraduate degree in computer science, information technology or similar program, and 3 to 4 of years related experience, or an equivalent combination of education and experience. Candidates should demonstrate technical competence in systems analysis and management, and communications and liaison skills with clients, vendors/consultants, peers and other technical resources. Expert knowledge of one or more of the following: networking/telecommunications, enterprise application software, database management, computer operating systems and hardware (normally achieved through various professional certifications). Strong analytical ability and advanced interpersonal and communications skills are required. A strong understanding of large post-secondary IT environments is an asset. Previous experience should include mastery of computer administration with particular emphasis on command line Unix tools. The applicant should have a demonstrated performance record in: systems analysis; problem solving; software engineering and computer science; large-scale complex computing environments; project management techniques; and team leadership experience. The applicant should be willing to develop an in-depth understanding of: service goals; organizational structure and mandate; client/user needs and computing applications; policies and procedures related to information technology, security, and privacy, and how Information Technology is applied.

Covering Position Number    289-055
Classification               P04*
Professional/Managerial Salary Bands [2]

*Tentative evaluation; subject to committee review.

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University
invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2020 03 02
Closing Date: 2020 03 09

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/analyst-iii

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[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply
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