Equine Facilities Coordinator

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Professional and Managerial Group

Equine Facilities Coordinator

Ridgetown Campus, Ontario Agricultural College

Located in Clinton at REACH Huron

Temporary full-time from September 28, 2020 to April 30, 2021

Hiring #: 2020-0277

Please read the Application Instructions [1] before applying

The University of Guelph - Ridgetown Campus is seeking an experienced Equine Facilities Coordinator. The Coordinator is a temporary full-time appointment located in Clinton, Ontario at REACH Huron and will support the Associate Diploma Equine Care and Management program.

Reporting to the Student Services Coordinator, Equine, the Equine Facilities Coordinator supports students throughout their learning in the Associate Diploma Equine Care and Management program. The incumbent works both independently and in partnership with the academic team to provide an educational equine facility and is responsible for supporting and actively managing the horse herd maintained for instruction purposes and assisting in barn lab sessions as required. The incumbent is focused on delivering services professionally, responsible as the main contact for the acquisition, maintenance, and care of the horses within the REACH facility throughout the academic semesters. Lab session support requires aiding and supervising students in essential skills practice. Additional specific tasks would entail overseeing chore scheduling and performance, and inventory management.

Requirements for the position include: a Bachelor’s degree in Bio-Resource Management – Equine Management or Bachelor of Science in Agriculture with a minimum of two (2) years of progressive related experience in equine facility management, or, an equivalent combination of education and experience. The successful candidate must have excellent organizational, time management, problem solving, and communication skills. Experience with handling of horses of a variety of breeds and temperaments is a must. Student mentorship experience is an asset. The candidate must have intermediate to advanced proficiency of Excel, Word, and Outlook. Further, the candidate must be familiar with and be able to operate office equipment including photocopiers, scanners, and LCD projectors. Confidentiality must be maintained in all aspects of this position.

Classification               P02

Professional/Managerial Salary Bands [2]

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2020 09 08
Closing Date: 2020 09 22

Keywords: current [4]
opportunity [5]