Animal Care Attendant

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Office, Clerical and Technical
Position covered by the Collective Agreement with USW Local 4120

Animal Care Attendant

Ontario Veterinary College Health Sciences Centre (OVC HSC)

Temporary full-time from October 13, 2020 to June 15, 2021
Temporary absence of the regular incumbent

Hiring #: 2020-0300

Please read the Application Instructions [1] before applying

Reporting to the Supervisor, Patient Care and Service Delivery, the Animal Care Attendant (ACA) provides husbandry care of patient and teaching animals at the OVC HSC and supports the Clinicians, Registered Veterinary Technicians (RVTs) and students of the Doctor of Veterinary Medicine program.

This position will be primarily assigned to Large Animal Housing but may be required to support other units in times of operational needs. The HSC has a varied patient base, thus ACAs may be assisting with activities relating to both companion and large animals.

Key areas of responsibility include:

1. Assist with restraining, handling and transporting companion/large animal patients, research and teaching animals (Operate truck/trailer/forklift)
2. Clean and sanitize cages, runs, stalls and ancillary equipment according to established procedures
3. Stock areas with appropriate supplies and maintain equipment logs
4. Ensure animal welfare by providing animal care and husbandry including, cleaning, grooming, feeding and exercising patients following safety protocols
5. Monitor changes in animal behaviour/health and report concerns to RVT or Veterinarian
6. Provide administrative support i.e. billing and organizing medical records and assist with the admission and discharge of client animals
7. Maintain confidentiality and adhere to safety regulations at all times

Interested candidates must meet the following requirements:

- 2 year College Diploma in a related program plus 12 months of related experience in a Small/Large Animal Clinic setting, or an equivalent combination of education and experience
- Animal Care Certificate or additional courses such as Equine Management or Large Animal Husbandry will be given preference
- The incumbent must have experience with and be competent in the handling and restraint of large and small animals and assist with treatment procedures and techniques
- Demonstrated proficiency in customer service: excellent communication and organizational skills particularly with respect to dealing with clients; ability to mentor students and contribute to a collaborative team environment
- Familiarity with common computer software including Hospital Management Information System software is preferred
- Flexibility in scheduling availability is required. The incumbent will be required to work a variety of shifts
Animal Care Attendant

Published on Human Resources (https://www.uoguelph.ca/hr)

including evenings and weekends

• A valid class G Driver’s license is required

The successful applicant will be required to provide proof of rabies titre.

Covering Position Number 623-032
Classification USW, Local 4120 Salary Band 4
Normal Hiring Range $23.13 - $25.85 per hour

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2020 09 16
Closing Date: 2020 09 23

Keywords: current [3]

opportunity [4]

Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/animal-care-attendant

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