Research Centre Outreach Coordinator

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Technician/Administrative/Research/Agricultural

Research Centre Outreach Coordinator

Office of Research, Agri-Food Partnership

Temporary full-time from January 4, 2022 to October 14, 2022
Temporary absence of the regular incumbent
Hiring #: 2021-0647

Please read the Application Instructions [1] before applying

The Research Centre Outreach Coordinator (Coordinator) oversees outreach activities related to the network of agri-food research centres that spans the province. These centres support research, training, and outreach for the benefit of Ontario’s agri-food sector. The research centres are managed by the Office of Research, Agri-Food Partnership through the Ontario Agri-Food Innovation Alliance, a collaboration between the Ontario Ministry of Agriculture, Food and Rural Affairs and the University of Guelph (www.uoguelph.ca/alliance [2]).

Under the supervision of the Knowledge Mobilization Manager, the Coordinator supports research centre outreach activities with a focus on the Elora Research Station’s dairy and beef research centres. The Coordinator plays a key role in maintaining important relationships with industry partners and works to ensure Ontario’s producers benefit as much as possible from the research undertaken at each facility.

The Coordinator oversees tour delivery and strategic knowledge translation and transfer (KTT) initiatives (such as workshops, training sessions or conferences) designed to enhance the impact of the agri-food research centres. The Coordinator also works closely with the Communications and Marketing Manager in the Office of Research, Agri-Food Partnership to identify opportunities to enhance awareness of research outcomes.

Requirements for this position include:

- Two (2) year community college in a related field (an undergraduate degree in agriculture, animal biosciences or related field preferred) and two (2) years relevant work experience
- Demonstrated excellence in written and verbal communication
- Well-developed planning, organizational and project coordination skills; attention to detail
- Ability to work effectively with partners from across the agri-food sector
- Strong interpersonal and client-relation skills
- Awareness of best practices in knowledge translation and transfer (KTT) and communication, and the ability to apply them to initiatives and materials
- Demonstrated ability to understand complex scientific material and tailor communication strategies to meet audience needs
- Knowledge of animal agriculture and/or production agriculture and farming operations
- Knowledge of research practices and processes in the animal and/or plant agricultural research
- Valid driver’s license

It is expected that the Coordinator will spend more than 50% of their time at the Elora Research Station.

(Covering) Position Number   544-033
Classification               OSSTF/TARA, District 35 Salary Band 5
Normal Hiring Range $25.94 – $28.96 per hour
At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2021 11 29
Closing Date: 2021 12 10


Source URL: https://www.uoguelph.ca/hr/careers-guelph/current-opportunities/research-centre-outreach-coordinator

Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply
[4] https://www.uoguelph.ca/hr/page-category/current-opportunity