Registered Veterinary Technician, Community & Shelter Medicine

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Grant & Trust Administrative & Technical

Registered Veterinary Technician, Community & Shelter Medicine

Department of Clinical Studies, Ontario Veterinary College

Temporary full-time from June 27, 2022 to June 27, 2024
Hiring #: 2022-0308

Please read the [Application Instructions](https://www.uoguelph.ca/hr) before applying

Reporting to the Veterinary Director of the Kim & Stu Lang Community Healthcare Partnership Program (CHPP) and working alongside the Clinical Services Manager (CHPP) and Clinical Resident in Shelter Medicine, the Registered Veterinary Technician will be an integral part of the CHPP team.

The Kim and Stu Lang Community Healthcare Partnership Program was established in November 2019 through an $11-million donation to the University of Guelph (U of G), the largest single gift received by the U of G’s Ontario Veterinary College (OVC). This program aims to engage underserved communities through the human-animal bond. By helping their animals, we hope to build trust and draw vulnerable people into a network that also includes human social service and healthcare supports. The intentions are to improve access to basic health care for all, help resolve social inequities, and build stronger, more integrated communities on a path to Reconciliation and self-determination.

Under the direction of a clinician or CHPP team member, the key areas of responsibility for this position include:

- Assist in client and stakeholder relationship-building through the delivery of outstanding client service, prompt and thoughtful communication, and detailed medical records.
- Provide administrative support to all aspects of program; these duties may include, but are not limited to: client communication duties, inventory management, medical records maintenance, equipment and CHPP-site cleaning and organizing, document preparation, creation of client educational materials, website content and social media.
- Observe and evaluate the health status of patients, administer prescribed drugs/therapeutic treatments, collect samples, perform diagnostic testing, and assist with patient restraint.
- Prepare patients for surgery (including clipping and prepping surgical site using aseptic technique) and set up surgical suites with specialized equipment and instruments according to safety protocols.
- Assist clinicians and/or student veterinarians with surgical procedures; monitor patients under anesthetic and maintain all surgical and anesthetic equipment belonging to CHPP.
- Provide technical support and functional guidance to veterinary students, graduate students, clinicians (faculty and veterinarians) and staff.
- **This job involves travel to outreach clinic locations within Ontario; all costs associated with travel are covered through the program. The successful candidate will be required to travel and stay on location with the CHPP team several weeks of the year. Our outreach activities involve the provision of spay/neuter and wellness services to cats and dogs in Indigenous Communities and to individuals experiencing housing insecurity.

Interested candidates must meet the following requirements:

- 2-year College Diploma
- Successful completion of an accredited Veterinary Technician program recognized by the Ontario
Association of Veterinary Technicians (OAVT)
  • Full member in good standing with the Ontario Association of Veterinary Technicians (OAVT)
  • Successful completion of the Veterinary Technician Examination (VTNE) and the OAVT mandatory ethics exam. OAVT registration is required
  • One-year prior experience working as an RVT
  • Demonstrated proficiency in customer service: excellent communication and organizational skills particularly with respect to dealing with clients; ability to mentor students and contribute to a collaborative team environment
  • Familiarity with common computer software including Hospital Management Information System software and an interest in assisting with program administration is preferred.
  • Flexibility in scheduling availability is required. The incumbent will be required to travel within Ontario and to work occasional weekend shifts.
  • Have a valid driver’s license
  • *Previous experience with shelter or community medicine, or a career-focus on social justice work considered strong assets for this position.

The successful applicant will be required to provide proof of rabies titre.

Classification               Grant/ Trust fund position, Band C
GTAT (Grant & Trust Administrative and Technical) Salary Grid [2]

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2022 05 16
Closing Date: 2022 05 30

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Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply