Senior Manager, Information Technology Shared Services

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Senior Manager, Information Technology Shared Services

College of Engineering and Physical Sciences and College of Biological Sciences

Hiring #: 2022-0312

Please read the Application Instructions [1] before applying

Reporting to the Associate Directors, Finance and Operations, College of Engineering and Physical Sciences (CEPS) and College of Biological Sciences (CBS) the Senior Manager, Information Technology Shared Services is responsible for the planning, development, and maintenance of the Information Technology (IT) Services within the colleges in collaboration and partnership with the University Computing and Communications Services (CCS).

Critical aspects of this position include developing, implementing, and maintaining programs and services which provide faculty, staff, and students with the ability to meet teaching, learning, research and service requirements of the colleges with leading edge technology and robust infrastructure solutions. The Manager must also focus on enhancing collaboration within the college academic units. In addition, the incumbent will also have a strong focus on collaboration with the CIO and Computing and Communications Services (CCS) and other units on campus where appropriate, to maintain integration and compatibility with the evolving campus technology infrastructure, including the adoption of appropriate central IT services, ensuring the college remain aligned with University goals and priorities.

This position is responsible for the management of an IT environment in both CEPS and CBS which includes all staffing (hiring, performance development, coaching, and talent management), service delivery planning, risk and compliance management, strategic planning, IT asset management, budgeting, departmental administration, project management, vendor relationships and negotiation, and liaising with other key contacts in the University to coordinate information and infrastructure management; and other associated duties. The incumbent will be a member of the Management Team in both colleges, actively participating in steering the strategic and technical direction of the college in support of the University of Guelph’s commitment to student learning and innovative research. As the domain expert and leader for the two colleges this role will be a member of the University’s IT Leaders Group and will regularly interface with other IT leaders and managers across campus.

Requirements of the position include: a University degree (Master’s degree preferred) in a relevant discipline, along with any relevant certifications such as PMP, CSIM, ITIL, coupled with a recommended 10 years of relevant experience including a minimum of 3 years proven experience leading others (personnel management, team building and development), planning and organizational skills, as well as a strong background in the provision of IT services at a department level for a diverse clientele. Advanced project management experience, particularly pertaining to large systems and client services delivery, is desired. Key leadership behavioral competencies for this position include big picture orientation, business understanding, and strong negotiation capabilities. Excellent communication, written and oral, and presentation skills are required for the position.

Position Number         253-035
Classification               P07*
Professional/Managerial Salary Bands [2]
*Tentative evaluation; subject to committee review.

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.
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Links
[1] https://www.uoguelph.ca/hr/careers-guelph/how-apply