Analyst III, Financial Systems, Enterprise Applications

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Professional and Managerial Group

Analyst III, Financial Systems, Enterprise Applications

Computing and Communications Services (CCS)

Temporary full-time from September 2022 to September 2023
Temporary absence of the regular incumbent
Hiring #: 2022-0569

Please read the Application Instructions [1] before applying

Computing and Communications Services (CCS) is the central IT department at the University of Guelph, providing core IT services and technology solutions to the U of G community. CCS has a progressive organizational culture, including a strong learning and development focus, and is committed to its Core Values: Service Culture, Integrity, Individual Leadership, Teamwork, Agility, and Communication.

Reporting to the Director, Enterprise Applications, the Analyst III, Financial Systems will play a critical role as a member of our Enterprise Applications team supporting the University’s Financial Services department and Finance systems.

This position draws upon a range of skills including application development, application configuration and maintenance, customer service and technical support, change management, business analysis, agile project management, and a broad technical skill set to deliver high quality service to the campus community. A successful candidate works closely with other teammates, building relationships and collaborating to achieve team goals. The ideal candidate is an individual leader, demonstrating strengths in non-technical behaviours that model the way for others.

The successful candidate will be tasked with:

- Providing technical support for University Financial applications and services, including applications built in Microsoft .NET, Oracle APEX and Oracle E-Business Finance
- Delivering software and process updates to Financial Services using an agile DevOps process working with tools such as Microsoft Azure DevOps
- Implementing change requests on the University Financial systems following all phases of the Software Development Life Cycle, including making programming changes
- Implementing software quality assurance and continuous integration processes during development, including unit tests, integration tests, data validation tests, and working with Financial clients to create functional User Acceptance Testing plans, and executing the identified test cases
- Creating and monitoring data exchanges to both external and campus partners, leveraging standard SQL workbench and ETL/ELT tools
- Ensuring that development and system updates factor in the stability, security and privacy of Financial systems and information
- Configuring Financial systems and developing Financial custom software following change management processes with appropriate approvals and controls
- Utilizing the Project Management and Business Analysis frameworks provided by the PMO
- Working with Financial Services clients to document business process workflows and requested changes

Requirements of the position include:
• Bachelor’s degree in Computer Science/Information Technology and several years of related work experience with enterprise systems and supporting components preferably in the Finance area, in higher education, or an equivalent combination of education and experience

• Strong interpersonal and communication skills (oral and written) with ability to work effectively with both business clients and technical team members

• Analytical ability and thorough understanding of large-scale information technology applications

• Software development experience, through all phases of the Software Development Life Cycle (SDLC)

Any experience with the following will be considered an asset and should be highlighted in your application:

• Experience delivering working software using Agile DevOps processes

• Experience with Microsoft Azure DevOps, Microsoft C# .NET development, and Microsoft SQL Server, SSRS and SSIS

• Experience supporting a Financial system (Oracle E-Business or other similar ERP), and/or Oracle DBMS, Oracle APEX, Oracle Reports, Oracle PL/SQL and Oracle BI Publisher

• Change management experience in an enterprise application environment including release management across development, test and production systems and maintaining related documentation

• Business process analysis and/or software design experience, creating Use Cases, creating and executing User Accepting Testing plans

• Experience with Project Management methodologies and participation on project teams

• Experience with Version Control tools, such as GIT

Covering Position Number   685-011
Classification               P04
Professional/Managerial Salary Bands [2]

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2022 08 15
Closing Date: 2022 08 29