Mental Health Care Coordinator

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Mental Health Care Coordinator

Student Wellness Services

Temporary full-time from September 2022 to April 30, 2023
Hiring #:2022-0573

Please read the Application Instructions [1] before applying

The Mental Health Care Coordinator (MHCC) reports to the Manager of Counselling Services and is part of a multidisciplinary team in Student Wellness Services (SWS) responsible for the care of students experiencing mental health and substance use concerns. The incumbent will be responsible for performing clinical assessments of students in distress presenting in SWS and will independently assess mental health risk and determine a plan of action. They will provide brief supportive intervention for those awaiting appointments with a member of SWS or who are transitioning from hospital. The MHCC will also provide crisis intervention daily during our Drop-in Service which runs weekdays with 30-minute sessions. They will assist Student Wellness physicians with the Form 1 process as well as facilitate transfers to the GGH-ER as required. The incumbent will also assist with managing referrals for psychiatry. The MHCC will act as a crisis and resource support to members of the Student Wellness team and the university community and will coordinate care for students ensuring a student centered and collaborative approach. The MHCC will demonstrate an understanding of the relationship of trauma with substance use, physical health and mental health concerns and will be involved in training initiatives for staff. Further responsibilities include contributing to team development, fulfilling administrative requirements including evaluation and data collection, and participation in broader university committees and projects.

Requirements of the position include:

- Masters level in Social Work, Masters in Counselling, Psychology or equivalent; membership in a regulated professional college (RSW, RP non-negotiable); and a minimum of three years supervised clinical experience in individual and group therapy.
- Several years direct experience working in a mental health environment
- Experience working with individuals with diverse and intersecting identities through anti-oppressive and trauma-informed practice.
- Experience in crisis intervention, risk assessment and intervention skills, competent with verbal de-escalation
- Understanding the broader mental health system, including emergency mental health services, procedures, and legislation. Clear understanding of relevant legislation related to health care and mental health, i.e., PHIPPA
- Experience with case management
- Experience working with individuals who use substances
- Strong critical thinking and problem-solving skills
- Highly developed written and verbal communication skills;
- Highly developed ability to organize time and set priorities effectively
- Must be flexible and adaptable; able to organize and prioritize schedule to meet needs from multiple stakeholders.
- Excellent interpersonal and team building skills
- Knowledge of electronic medical records systems; Technical skills using MS Word, Excel, PowerPoint etc.
- Flexible working hours, some evenings
At the University of Guelph, fostering a culture of inclusion is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2022 08 22
Closing Date: 2022 08 29


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