Colony Coordinator

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Ontario Secondary School Teachers’ Federation District 35-
Technician/Administrative/Research/Agricultural

Colony Coordinator

Ridgetown Campus

Temporary full-time from November 2022 to April 30, 2023
Two (2) positions
Hiring #: 2022-0737

Please read the Application Instructions [1] before applying

The Colony Coordinator’s position’s primary responsibilities are to support the Veterinary programs through assisting instructors in laboratories and by overseeing the acquisition, maintenance and adoption of colony animals. Laboratory support includes aiding students in acquisition of laboratory and clinical skills, supervising students to reduce the incidence of academic misconduct and arranging for maintenance and repair of equipment. Colony duties include, but are not limited to, acquiring animals from approved sources, processing them, training and supervising students during kennel duties, supervising or carrying out treatments, arranging for adoptions or return to source when the animals are no longer required. Inventory control is another primary component of the position, involving ordering, unpacking, and inventory of supplies for the colony and the programs. The successful candidate may be asked to perform animal care duties throughout other animal colonies on campus including the horse, sheep, swine, and cattle. Position may include early morning or evening shifts as well as weekend and holiday shifts. In addition, the candidate must be able to perform out-of-hours on-call services.

The successful candidate will have a 2-year Community College diploma and Registered Veterinary Technician Certification. Five (5) years’ experience as a Registered Veterinary Technician, particularly in a head technician or managerial role, would be desired to develop competence in laboratory techniques as well as appropriate training/supervision practices. The ability to work independently within scope of RVT practice while ensuring consultation with DVM(s) and other staff when needed and comfort in performing or assisting with sedation and/or general anesthesia as well as recovery is a requirement of the role. The successful candidates will possess a familiarity with computer software including word processing, presentation software, spreadsheets, and veterinary management software, laboratory skills (at least to level of veterinary technology program graduate), experience with inventory control and the ability to effectively communicate with staff and students both orally and in writing. Equine experience as well as other large animal/production animal experience would be considered an asset.

Position Number 462-TFT
Classification OSSTF/TARA, District 35 Salary Band 5
Normal Hiring Range $26.46 - $29.54 per hour

At the University of Guelph, fostering a culture of inclusion [2] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2022 11 16
Closing Date: 2022 11 30