Project Manager, Campus Planning

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Professional and Managerial Group

Project Manager, Campus Planning

Design, Engineering & Construction, Physical Resources

Hiring #: 2023-0322

Please read the Application Instructions [1] before applying

Reporting to the Associate Director, Campus Planning and Asset Management the Manager of Campus Planning oversees all aspects of strategic campus planning for the Guelph campus. This includes responsibility for structure, policy development, space optimization, key stakeholder engagement, and vision for campus master planning, land use planning, energy planning, climate action planning, and City of Guelph initiated master land use planning (such as the comprehensive zoning bylaw reviews, transportation master planning, and active transportation planning).

Responsibilities include: facilitating internal and external committees, seeking community input, engaging the campus community, and consulting with external consultants regarding strategic initiatives and planning for the University; conducting studies, analyzing data, researching best-practices to make recommendations for Campus planning initiatives, leading, organizing, and coordinating the University's Campus Master Planning framework and process; liaising with the Central Student's Association (CSA) and Alumni Affairs to discuss allocation of resources and administration of the Sustainability Action Fund; chair the Sustainability Action Fund Working Group and ensure that funded projects maximize benefits for the campus community by collaborating with Physical Resources; taking on leadership to develop and implement key strategic initiatives for the University that are effective, represent the University at conferences, committee meetings and during meetings with external stakeholders.

Requirements of the position include: An undergraduate degree in Urban Planning, Architectural, Engineering, Sustainability or other related discipline, combined with a minimum of 7 years of directly related experience, or an equivalent combination of education and experience. Master’s degree in preferred. Membership Eligibility for RPP, OAA, P. Eng. PMP, APPA or equivalent is preferred. The candidate must have intimate knowledge of the post-secondary sector including governance practices, strong negotiation skills that can be utilized in a complex organizational environment, and proficient knowledge in computers and databases. We require a team player who not only has an understanding of the organization, but the people, while being sensitive to their opinions, beliefs, ideas, and feelings. This candidate has strong leadership and communication skills and is open to change and continuous improvement. Strategic thinking, vision and tact are essential to ensure long-term planning needs are integrated to reflect the campus community and resources maximized.

Position Number 832-005
Classification P06
Professional/Managerial Salary Bands [2]

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2023 07 19
Closing Date: 2023 08 23 (extended)