Knowledge Mobilization Coordinator

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Grant & Trust Professional

Knowledge Mobilization Coordinator

Food from Thought

Temporary full-time from August 2023 to June 30, 2026
Hiring #: 2023-0443

Please read the Application Instructions [1] before applying

Food from Thought at the University of Guelph is a research program that develops innovative solutions to improve the sustainability and productivity of agricultural production systems. Funded since 2017 by the Canada First Research Excellence Fund, this initiative includes leading-edge projects in livestock research, crop sciences, pathogens and food safety, biodiversity, ecosystem services, and integrated food systems research.

This newly-created position will be a vital part of the FIT team, supporting the exchange, synthesis and dissemination of research between the program and external audiences to maximize, evaluate and communicate the impact of FIT research and programs. Responsibilities will include:

- Support the development and execution of the FIT Knowledge Mobilization Plan and assorted knowledge mobilization initiatives and activities to maximize the impact and uptake of FIT research.
- Create and edit plain language documents that synthesize and share knowledge across the program of work, including reports, case studies, newsletter content and more.
- Create and edit visual communication products such as infographics, short videos, or other products.
- Organize knowledge exchange programs and activities such as webinars, workshops or events in collaboration with other units across campus.
- Advise and act as a trusted point of contact for faculty, staff and students to build capacity and support the delivery of impactful knowledge mobilization activities.
- Support the evaluation and communication of research impact, including conducting interviews, surveys and/or stories of success.

Reporting to the Knowledge Mobilization Manager, Arrell Food Institute, the Knowledge Mobilization Coordinator will work closely with a variety of Food from Thought stakeholders to mobilize knowledge and will work closely with other members of the team on specific project deliverables.

Requirements of the position include:

- Two-year college diploma required (undergraduate degree preferred) in a related field (agriculture, food, public policy, science communications, communication, etc) and two (2) years of experience in the field of KM or communications, or an equivalent combination of education or experience.
- Awareness and understanding about knowledge mobilization best practices, theory and research, and their application.
- Excellent communication skills, including experience mobilizing research to various audiences and plain language writing.
- Graphic design, photography, news media, or video production experience is an asset.
- Strong interpersonal, communication, presentation and organizational skills and the ability to work in a cross-functional team environment.
Experience working on projects that include a wide range of internal and external stakeholders.
Ability to work independently, take initiative and complete tasks professionally.
Demonstrable commitment to supporting equity.
Some travel may be expected in this role (e.g., event attendance).

The Knowledge Mobilization Coordinator will be a valued member of a collegiate team, with a high degree of capability and an appetite for solutions. The successful candidate will likely have the opportunity to flex their communications and knowledge mobilization skills, add tangible outcomes to their resume and build their personal networks.

Part time working arrangements will be considered for the right candidate.

Classification  Grant/ Trust fund position, Band P02*
GTP Professional/Managerial Salary Bands [2]

*Tentative evaluation; subject to committee review

At the University of Guelph, fostering a culture of inclusion [3] is an institutional imperative. The University invites and encourages applications from all qualified individuals, including from groups that are traditionally underrepresented in employment, who may contribute to further diversification of our Institution.

Posting Date: 2023 07 31
Closing Date: 2023 08 14