

Appendix I

Asbestos Abatement Contractor Checklist

The following is a checklist outlining requirements and expectations for Asbestos Abatement Contractors retained by the University for asbestos removal projects.

For Type 3 removals or Type 2 glove bag operations where 1m² or more of insulation is removed, U of G Project Managers or other personnel retaining asbestos abatement contractors are to complete this checklist and retain the associated documentation as part of project records.

For other asbestos removal projects done by abatement contractors that are routinely retained or retained for multiple projects, this checklist and associated documentation can be compiled annually.

Date: _____

Abatement Contractor Name: _____

Abatement Contractor Contact Address and Phone Number:

U of G Contact (Contracting Authority/Project Manager): _____

U of G Project/Project Number/Building (if applicable):

Required Documentation:

Workplace Safety and Insurance Board Clearance Certificate

Insurance Certificates

Copy of company Health and Safety Policy

Copy of Certificate of Approval for transportation of asbestos waste and landfill location

Resumes of supervisory personnel, demonstrating at least 5 years' experience in asbestos abatement work

Proof in the form of a certificate that supervisory personnel have been certified as supervisors under the Ministry of Training, Colleges, and Universities course 253S

Proof in the form of a certificate that workers have been certified under the Ministry of Training, Colleges, and Universities course 253W

Certificate proving that each worker or supervisor on site has been fit tested for the respirator appropriate for the work being performed

WHMIS training certificates for all personnel

Sample of performance data on HEPA-filtered vacuums including DOP tests (by independent company) collected at 3 month intervals

Sample of performance data on negative air units including DOP tests (by independent company) at 3 months intervals

Sample of weigh bills / dump receipts

Additional Project-specific Requirements For Type 3 and Type 2 Glove Bag Operations where 1m² or more of insulation is removed

Ministry of Labour Notice of Project Form

Performance data on HEPA-filtered vacuums including DOP tests (by independent company) no more than 3 months old

Performance data on negative air units including DOP tests (by independent company) which must be no more than 3 months old if the unit is vented outdoors or which must be performed on site immediately prior to initial usage and when HEPA filters are changed if the unit is vented indoors

Weigh bills / dump receipts at the end of the project prior to issuing project summary report