

CJHSC Sub-Committee on Workplace Inspections

These questions were developed by the Central Joint Health and Safety Committee (CJHSC) and may be included as part of your workplace inspections. The intent of these questions is to raise awareness of various resources, policies and programs available at the University which influence the health, safety and well-being of all employees. These questions are not mandatory and may be asked at the discretion of the worker conducting the workplace inspection.

The attached brochure can be provided as guidance as to where information and resources may be found. Information is also available at the following website <https://www.uoquelfh.ca/hr/about-hr/environmental-health-safety-ehs/joint-health-and-safety-committees/raising-awareness-health>. The individual should also be directed to speak to their Supervisor and/ or any of the identified University resources.

Resources / Information Available On:	Satisfactory	Not Satisfactory	N/A	Inspector Comments
1. Awareness of Employee & Family Assistance (EFAP) for eligible employees and how to access it.				
2. Awareness of the University’s Wellness@Work Initiative and how to access information.				
3. Awareness of the Workplace Violence Prevention Policy and Program and how to access it.				
4. Awareness of the Workplace Harassment Prevention Policy and Program and how to access it.				
5. Awareness of process to resolve concerns in the workplace. (For example, workplace conflicts, workload issues, employee grievances, others, etc.)				
6. Awareness of process to follow for requesting workplace accommodation or leave. (For example, available leaves such as personal leave, paid parental leave, family medical leave, etc. or medical leaves due to illness/disability and accommodations).				