Minutes
Central Joint Health and Safety Committee Meeting
Wednesday, February 9, 2011

Present: Worker Members: Alan Miller, Co-Chair, USWA, 4120; David Atkinson, USW Local 4120; Joseph Yankulov, UGFA; Nick Gielen, CUPE 1334; Janice Folk-Dawson, CUPE 1334; Anne O'Donnell, UGPSA; Pamela Speers, Exempt Group; Andrew Tersigni, CUPE Local 3913, Unit 1; Management representatives: Ed Martin, Physical Resources; Sasha Alexander, Mgr. Insurance; Gisele MacNeill, Occupational Health and Wellness; Kirk Sprague, Co-Chair, Library

Guests: Chris White, EHS

Regrets: John Schmuck, CEP2000; Robin Begin, Campus Community Police; Mario Deschamps, UGPA; Mary Fowler, Campus Animal Facilities

Absent: Dori McKinnon, ONA Local 15; Deidre Rose, CUPE Local 3913, Unit 2; Joe Weston, UGFSEA;

Chair: Alan Miller, Worker Co-Chair

0.0 Call to Order
   • The meeting was called to order at 10:05

1.0 Approval of Agenda
   • Approved, carried

2.0 Approval of Minutes
   • Minutes of the December 1, 2010, approved, carried.

3.0 Old Business

3.1 Violence and Harassment in the Workplace Legislation update
   • Policies and programs are in place
   • Any significant changes or additions must be sent to EHS in writing within the next two weeks
   • Brochures are being prepared in draft covering both the violence program and harassment program; these will be sent as a Pdf to the Committee for review before being sent campus wide
   • EHS and Campus Police are finalizing their information sessions on workplace violence and workplace harassment; these sessions will be offered online and in class; the CJHSC has requested that EHS and Campus Police pilot the training at the next CJHSC meeting April 13th; a copy of both brochures will be sent to every worker

3.2 Terms of Reference Review
   • It was agreed that any updates to the Term of Reference must have a change log associated with the changes in order to keep track of all amendments over time.
   • A new copy of the Terms of Reference will be completed and sent to all committee members

3.3 Gryphon Dome Update
   • After closing the dome, two separate structural engineering studies have confirmed that the dome must remain closed due to concerns over the structural integrity of the
design. The University continues to examine all possibilities into the repair, replacement or demolition of the building. The current hoarding around the building will remain in place for public safety. The hoarding distance from the building was carefully calculated, using the demolition code, to provide a safe distance in the event the building was to collapse.

3.4  Light Standards (Athletics Fields)
● One light standard did collapse in the athletics field by east residence; a structural engineering firm came in to evaluate all of the light standards and a total of four were removed. A preventative maintenance program has been instituted to periodically review the condition of the light standards on campus.

4.0  New Business

4.1  Work Refusal – Campus Police
● It was noted, there was a work refusal by one of the Campus Police on Saturday Jan 22nd due to radios not working properly and causing intermittent reception; there was a concern they would not be working in an emergency situation; it was recommended they work with cell phones until the problem was resolved. This was satisfactory to the officers and they returned to work.
● Sec 49 of the Act, Work Refusal Procedures, was handed out to committee as a reminder on how the process works.
● It was suggested there should be a backup situation in place for minor things such as this phone issue; phones should be in good working order at all times; an SOP should be in place for this kind of situation

4.2  MOL Visit to Athletics Pool
● A custodian had an issue with working in the pool area when a lifeguard was not present; the custodian called the MOL on two occasions; MOL came to inspect and were given a copy of the SOP; life jackets and floating devices were available as required; no orders were issued
● Discussion on self inflating life preservers and whistles; this worker is nervous around the water and even though there are usually people in the area, this cannot be guaranteed; suggested work be done in a ‘buddy system’
● Physical Resources will work with CUPE 1334 to establish a resolution to this issue.

4.3  EHS Report
C. White
Presentation on Tony Dean Report
● John Vander Doelen from the Expert Advisory Panel On Occupational Health and Safety system review, was asked to speak at the CEHSO meeting January 26th on the 43 recommendations being made to improve the structure, operation and integration of the occupational health and safety system in Ontario; this Report was handed out to this Committee
● White reviewed The Dean Panel Report and pointed out the key areas of recommendations
● It is anticipated that major changes will be made to both the Workers Compensation Act and Ontario Health and Safety Act
● A question was brought forward regarding the definition of ‘responsibility’ regarding mandatory health and safety training for all front line supervisors
● It was suggested we bring this to the table to define the responsibility of front line supervisors

Utility Vehicles
- Everything is in place; heaters have been converted to diesel, eliminating any potential hazard around fumes or fire
- Chirpers and lights have been installed; chirper is operated by a toggle switch in the vehicles. Some have noticed the UV’s running with the chirper not operating. PR will be contacted to ensure that these vehicles have the chirpers and strobe lights operating while in forward motion.

4.4 **OHS Report**
- Deferred the 2010 stats reporting to the next meeting

5.0 **Next Meeting:** Wednesday, April 13, 2011, 9:30am – 12:00pm
   Room 168, Alexander Hall

6.0 **Adjournment:** 11:30