

 **POSITION DESCRIPTION**

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| **Date Issued:**  |
| **Position Title:**  |
| **College or Administrative Unit:**  | **Department/Division:**  |
| **Location:**  | **Title of Immediate Supervisor:** |
| **New Position: [] Yes**  **[] No** |
| **Revised: [] Yes**  **[] No** | **Reason for Revision:** |
| **Date of Previous Description:** |
| **Approved Management: Date:** | **Salary Band:**  |
| **Approved Management: Date:** |
| **POSITION DESCRIPTION****JOB SUMMARY:****DUTIES AND RESPONSIBILITIES:****QUALIFICATIONS:****EDUCATION:****EXPERIENCE:****THE DUTIES DESCRIBED ARE REPRESENTATIVE AND ARE NOT TO BE CONSTRUED AS ALL INCLUSIVE**. |

CUPE 1334 Job Description (Jan/00)