

**POSITION DESCRIPTION**

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| **Date Issued:** | | |
| **Position Title:** | | |
| **College or Administrative Unit:** | **Department/Division:** | |
| **Location:** | **Title of Immediate Supervisor:** | |
| **New Position: [] Yes**  **[] No** | | |
| **Revised: [] Yes**  **[] No** | **Reason for Revision:** | |
| **Date of Previous Description:** | |
| **Approved Management: Date:** | | **Salary Band:** |
| **Approved Management: Date:** | |
| **POSITION DESCRIPTION**  **JOB SUMMARY:**  **DUTIES AND RESPONSIBILITIES:**  **QUALIFICATIONS:**  **EDUCATION:**  **EXPERIENCE:**  **THE DUTIES DESCRIBED ARE REPRESENTATIVE AND ARE NOT TO BE CONSTRUED AS ALL INCLUSIVE**. | | |

CUPE 1334 Job Description (Jan/00)