

LABORATORY EMERGENCY RESPONSE PROCEDURES

FOR EMERGENCY

CALL
519-824 -5000

USE



**SCAN
TO
DIAL**



FIRE ALARM



1. Shut off open flames and close sashes on fume hoods and biosafety cabinets.
2. Move quickly and calmly to the nearest safe stairwell/exit. DO NOT use the elevator. If you are the last to leave the room close the door behind you.
3. Once outside, move away from the building.
4. Pass on relevant information to the fire wardens.
5. Re-entry into the building may proceed when the alarm bells stop ringing, unless otherwise directed by emergency response personnel

***If you require assisted evacuation - move to the landing of the nearest safe stairwell and have someone notify the emergency responders of your location. Do not use elevators.**

FIRE



1. Activate nearest alarm pull station
2. Assess the fire.

Is the fire small and controllable?

YES

- Retrieve extinguisher
- Position yourself between the fire and the exit
- **P** - Pull the pin
- **A** - Aim the nozzle at the base of the fire
- **S** - Squeeze the trigger
- **S** - Sweep. Using a sweeping motion, extinguish the fire
- If extinguisher is unsuccessful, evacuate

NO

- Evacuate immediately

3. Pass on relevant information to fire wardens.

MEDICAL EMERGENCY



1. Retrieve trained first aider or provide First aid.
2. If urgent care is required, dial 519-840-5000, or call through the Safegryphon app and request medical assistance.
3. If hazardous materials are involved, ensure appropriate SDS accompanies casualty to the hospital.
4. Report all injuries to your supervisor immediately. If it is a critical injury (serious/life threatening), notify EHS immediately (x53282) and preserve the accident scene.

Do not attempt to transport someone to the hospital. Dial 519-840-5000, or call through the Safegryphon app to coordinate an ambulance

CONTACT WITH HAZARDOUS MATERIAL



Skin Contact?

- Remove contaminated clothing/jewellery
- Proceed to nearest sink or emergency shower
- Rinse for at least 15 minutes

Eye Contact?

- Remove contaminated clothing/jewellery
- Proceed to eye wash station
- Rinse for at least 15 minutes, holding your eyelids open and rolling your eyeballs
- if wearing contact lenses remove as quickly as possible

ACTIVE THREATS/VIOLENT INCIDENTS



1. Lock yourself in the closest room.
2. Seek shelter out of sight and away from windows and doors.
3. Dial 519-840-5000, or call through the Safegryphon app and provide all relevant information to dispatch.
4. If safe to do so, evacuate and get away from the building.

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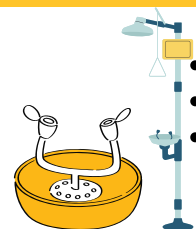
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