



Jan 11, 2016

HUMAN RESOURCES COMMUNIQUE

Subject: PAID HOLIDAYS 2016

The following list is provided to inform you of the actual days to be observed as paid holidays up to and including Thanksgiving Day. A separate bulletin will be issued in 2016 to indicate paid holidays during the 2016 - 2017 December/January period.

Paid Holiday	Date of Observance
Family Day	Monday, February 15, 2016
Good Friday	Friday, March 25, 2016
Victoria Day	Monday, May 23, 2016
Canada Day	Friday, July 1, 2016
Civic Holiday*	Monday, August 1, 2016
Labour Day	Monday, September 5, 2016
Thanksgiving Day	Monday, October 10, 2016

Please note that with respect to employees whose work schedule in its normal course provides days off other than Saturday and Sunday, the day on which the holiday actually falls shall be the observed holiday.

*The August Civic Holiday is not a public holiday. Part-time employees will be paid in according to the appropriate Collective Agreement or in accordance with University of Guelph Policy 502.

A handwritten signature in blue ink, appearing to be "D. N.", located below the text of the Director, Staff Relations.

Director, Staff Relations

THIS COMMUNIQUE IS TO BE POSTED FOR THE INFORMATION OF ALL STAFF