

Pesticide Storage Room Safety Report

Location:

Guelph Campus Ridgetown Campus Research Station: _____

Department: _____ Building: _____ Room Number: _____

Date: _____ Supervisor: _____

Complete and send copy to Environmental Health and Safety by email at ehs@uoguelph.ca or fax at 519.824-0364. Retain original copy.

Storage Facility

- Door is locked
- Room is adequately lit
- Room is ventilated to outdoors.
- No floor drains, floor is sloped to sump.
- Floor drains lead to outside storage tanks
 - Integrity of storage tank is tested annually
 - Last testing date: _____
- Shelves are in good condition and fixed to walls; maximum loading is posted
- Step stool or ladder is available for access to higher shelves.
- Room is dry
- Room is insulated
 - Room is heated and
 - Room is air conditioned
- Facility is located away from livestock, water courses, wells and cisterns, and food/feed storage facilities
- Wash-up facilities with soap, water and towels are located nearby storage

Signage

- Posted on all doors “Chemical Storage – Warning – Authorized Persons Only”
- Location of the nearest telephone is posted
- Name and phone number of person responsible for the facility is posted.
- Emergency telephone numbers are posted near facility:
 - Facility location/ address
 - 911 applies (Fire, Police, Ambulance)
 - Hospital/Poison Control Centre
 - University Campus Police number at extension 2000 or 519-840-5000
 - Environmental Health and Safety to report spills at extension 52049 during regular office hours or off hours contact Campus Police

- In the event that EHS cannot be reached to,
 - for reportable spills call the Ministry of Environment – Spills Hotline at 1-800-268-6060
 - for clean-up of the spill requiring external contractors call RPR Environmental at 1-800-667-5217

Facility Housekeeping

- Chemical Inventory available in storage building and in facility office.
- Material Safety Data Sheets (or copies of labels if MSD sheets are not supplied), available near the facility for all materials.
- Containers are in good condition.
- All containers are labeled:
 - Contents
 - Owner
 - Date placed in inventory
 - Expiry date or date of disposal
 - “See MSDS for more information”

- Room contains only pesticides and is NOT used for general storage
- Herbicides are segregated from other pesticides and/or stored in plastic containers
- Highly toxic pesticides are segregated from other products
- Secondary containment in use for containers
- Room is clean and orderly
- Proper disposal of empty containers is posted

Emergency Preparedness

- Fire extinguisher is available; date last checked: _____
- Emergency showers/eye wash station is available and tested monthly
- Spill kit is available and stocked with:
 - Absorbent
 - Broom
 - Scoop
 - Container for spilled material
 - Waste tags and forms
 - Tote(s) – type of containment for large/outdoor spills: _____

- Personal protective equipment is available:
 - Neoprene gloves
 - Eye protection
 - Rubber boots
 - Tyvek coveralls
 - Respirator and cartridges stored in sealed plastic bag

