

Internal Combustion Lift Truck Pre-operation Inspection Checklist (diesel, gasoline & LP)

Week of:

Dept/Location:

Model:

Serial Number

Trained lift truck operator: Before using this lift truck, ensure daily pre-op checklist is completed.

Date:	/ /				/ /				/ /				/ /			
	OK	Needs repair	Tag out	Repair-ed	OK	Needs repair	Tag out	Repair-ed	OK	Needs repair	Tag out	Repair-ed	OK	Needs repair	Tag out	Repair-ed
Items - Criteria																
Key off (visual check)																
Overhead guard - broken welds, missing bolts or damaged areas?																
Hydraulic cylinders – leakage or damage in the lift, tilt and attachment cylinders?																
Hydraulic fluid level - Check leaks, check level																
Mast Assembly – broken welds, cracked or bent areas, worn or missing stops?																
Lift Chains and rollers – wear, damage, and signs of rust or any sign that lubricant is required? Is there any unusual noise?																
Forks and lock pins – forks cracked, bent, worn, or mismatched? excessive oil or water on the blades? locking pins engage?																
Tires/Wheels – Are the tires and wheels in good condition? Check wheel nuts.																
Propane Cylinder – cylinder guard bracket properly positioned and locked down?																
Fuel hoses & lines – any damage?																
Fuel leaks – signs of leaks? Any gas ordours?																
Engine oil level – check levels, check for leaks																
Battery inspection – cell caps and terminal covers in place? cables missing insulation? battery secure?																
Key on (operational check)																
Gauges – Are they working?																
Steering – Check operation. any unusual notice or excessive free-play?																
Service Brakes –Check pedal height and travel, check operation. Does truck stop in forward and reverse?																
Parking Brakes – Check operation.																
Lights – Are they working, if equipped?																
Mast Assembly –Check operation of lift and tilt.																
Warning Devices – Horn: is it working? Do the backup alarm and warning light work?																
Seatbelt – Is it working?																
Load Handling Attachments – Check for leaks and proper operation.																
Operator and Supervisor daily sign-off																