



**DEPARTMENT OF INTEGRATIVE BIOLOGY – APPLICATION FORM**  
**Marine Biology & Oceanography (ZOO\*4300) – Summer/Fall 2023**  
*(Please return application form, deposit and course waiver form to Ryan Kenwell, Room 2484  
Science Complex, or at rkenwell@uoguelph.ca, no later than Friday, February 3, 2023)*

Full Name (with pronouns): \_\_\_\_\_

Student ID# \_\_\_\_\_ E-mail address: \_\_\_\_\_

Degree Program and current year of study: \_\_\_\_\_

| Pre-requisite University Courses | Course Name | Code |
|----------------------------------|-------------|------|
| Aquatic/Ecology                  | a.          |      |
|                                  | b.          |      |
| Invertebrate Biology             | 2a.         |      |
|                                  | 2b.         |      |
| Statistics                       | 3a.         |      |
|                                  | 3b.         |      |

Home address (permanent): \_\_\_\_\_  
\_\_\_\_\_

Phone number: \_\_\_\_\_

Are you applying to other field courses for 2023 (Field Ecology and/or other OUPFB modules)?  NO  YES

If you answered YES to the previous question, please rank your preferred courses, including this course, with #1 being your top choice, #2 being your second choice, etc. You do not need to use all of the blanks.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_  
4. \_\_\_\_\_ 5. \_\_\_\_\_ 6. \_\_\_\_\_

How many total field courses would you like to take?  ONE  TWO  THREE  
(Depending upon interest and availability, we will prioritize as many students as possible being able to access one course.)

If not accepted initially, I wish to be placed on a waiting list  NO  YES

Your e-application will consist of 4 forms (listed below and including this application form), an unofficial transcript, plus the deposit:

1. This Application Form, completed

2. Course Waiver Form, completed

[http://www.uoguelph.ca/registrar/undergraduate/files/course\\_waiver\\_request.pdf](http://www.uoguelph.ca/registrar/undergraduate/files/course_waiver_request.pdf)

Note that the field portion of the course takes place in August, 2023. This is a Fall 2023 course for credit purposes. Please be sure to indicate F23 as the semester on this form.

Students cannot register for field courses through WebAdvisor. We will use this form to register accepted students.

3. Field Safety and Indemnification Form, completed:

<https://www.uoguelph.ca/ib/system/files/Field%20Course%20Waiver%20and%20Safety%20Regulations%20Form.pdf>

Please note that guidance and training on field safety and protocols relating to COVID-19 will also be provided during the course. Students will also need to agree to abide by safety instructions provided by the instructors and field station staff.

4. Sexual Violence Information Sheet and Signature:

[https://www.uoguelph.ca/ib/system/files/IB%20Sexual%20Violence%20in%20Field%20Work%20Appendix%20B-final%20%281%29\\_0.pdf](https://www.uoguelph.ca/ib/system/files/IB%20Sexual%20Violence%20in%20Field%20Work%20Appendix%20B-final%20%281%29_0.pdf)

5. Copy of your unofficial current transcript

Please email your completed application (with all attachments in a single email) to Dr. Ryan Norris ([rnorris@uoguelph.ca](mailto:rnorris@uoguelph.ca)) and also CC Ryan Kenwell ([rkenwell@uoguelph.ca](mailto:rkenwell@uoguelph.ca)). Applications are due by **Feb. 3, 2023**.

#### **Submission of Deposit Cheque by Mail** (or in person)

For your application to be considered complete, you must also submit a deposit of \$350.00. This should be via a cheque made out to the University of Guelph and mailed to the following address:

Department of Integrative Biology, Admin Office  
University of Guelph  
SSC 2484, 50 Stone Rd E.  
Guelph, ON  
N1G 2W1

Together with your cheque, please include a paper with your name and student ID (typed). This is very important to enable us to match up your cheque with your electronic application.

You should submit a separate deposit for each field course you want to take. You can include these in the same envelope. For example, if you want to take TWO field courses (e.g. Field Ecology plus one OUPFB module), then include TWO deposit cheques. If you want to take ONE course, then you should submit ONE deposit. You can indicate multiple courses that you are interested in, and we would assign you to ONE course, taking into account your preferences as well as availability of spots.

Your cheque will only be cashed if you are accepted into the course. If you are accepted into the course but later change your mind, your deposit may not be refunded unless we are able to find a replacement student. You can expect a decision within approximately one month after applying.

For accepted students, final payment for the balance of the course will be by certified cheque or money order (due April 14, 2023). In the case that a field course is canceled (such as due to a changing public health situation), students would receive a refund.