

# Call for Proposals: University of Guelph Field Schools 2018

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## Summary

This is a call for proposals for three to six week courses to be offered in locations outside Canada. Courses will run in Summer 2018 (May/June preferably) and may be an internationalized offering of an existing course or a new course with international content.

### **Deadline: May 19, 2017**

Completed proposals should be submitted to Lisa Blenkinsop, Study Abroad Manager, Centre for International Programs, Level 3, U.C, lblenkin@uoguelph.ca

For questions regarding this proposal please contact Lisa Blenkinsop.

## Background

The University of Guelph Centre for International Programs (CIP) was established in 1967 by Senate to foster a comprehensive approach to international initiatives. In 1974 Guelph developed the London Semester which provided an immersive international experience for students from all disciplines. London was followed by the development of Paris, Krakow, Latin America, India and Shanghai Semesters to meet student demand for such programs. In the 1990s a new program model called student exchange was formalized at Guelph and has grown to 106 partner institutions in 36 countries.

While our traditional programs are well subscribed to, the academic and personal needs of students have changed since the development of these program models several decades ago. A recent survey of Guelph students indicates that many would prefer programs outside of the fall and winter semesters that can provide them with additional credits without lengthening the time to complete their degrees. They want something shorter than a full semester but which includes intensive, focussed learning in an international setting.

To this end, CIP is interested in partnering with academic departments and faculty members to develop up to three, intensive three to six week courses abroad to be offered in the Summer semester called *University of Guelph International Summer Field Schools*. This is an opportunity for departments to internationalize an existing course, or develop a new course, based on existing academic and research partnerships abroad. The hope is to annually develop a cadre of courses which meet students' needs and make use of the knowledge, creativity, international perspectives and expertise of faculty. Where demand dictates some courses may be offered on a regular basis.

For information on Field School programs being offered in May/June 2017 please go to <https://www.uoguelph.ca/cip/guelph-students-study-abroad-options/fields-schools>

## Successful Proposals Will:

- Clearly address the University's *global understanding* learning outcome<sup>1</sup>
- Provide opportunities for intercultural interaction among students and partners abroad.
- Be either, an existing course adapted to be offered in a location outside of Canada, or a new course developed specifically to take advantage of an international setting.
- Demonstrate how the international setting contributes to the course content and student learning.
- Have a course credit weighting from 0.5 to 1.5 credits (1.0 credits preferred).
- Be related to any subject area or discipline and preferably provide more than one disciplinary perspective.
- Range in length from 3 – 6 weeks abroad and be able to be offered in the summer semester, preferably in May /June, of the academic year following the submission of this proposal. A section of the course can be offered on campus at Guelph, either before or after the international component.
- Be designed with an eye to reducing costs to both students and the institution.
- Be offered in a location in keeping with the University's Safe International Travel Policy and address issues of risk mitigation in terms of student activities and location.
- Demonstrate respectful and ethical relationships with local partners and residents.
- Have the financial support of the offering department, including the cost of instruction.

### To support the delivery of the selected field school courses, CIP will provide:

Three stipends of up to \$2,000 to help offset the travel and living costs of the University of Guelph course instructor<sup>2</sup>.

1. Administrative support including program planning, international money transfer, assistance with logistics, waivers, emergency response and other non-academic support.
2. Assistance with promotion, student applications and selection.
3. Pre-departure orientation for students.
4. An intercultural learning module design to maximize intercultural learning outcomes.

### The Academic Department and/or Course Instructor will provide:

1. Course development, including any academic approvals required.
2. Academic oversight, course outlines and instruction.
3. Collegial connections or partnerships in the host country.
4. **Funding to run the field school course, including the cost of course instruction, less the CIP contribution.**

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#### <sup>1</sup>Global Understanding

*Global Understanding • Sense of Historical Development • Civic Knowledge and Engagement Intercultural Competence*

Global understanding encompasses the knowledge of cultural similarities and differences, the context (historical, geographical, political and environmental) from which these arise, and how they are manifest in modern society. Global understanding is exercised as civic engagement, intercultural competence and the ability to understand an academic discipline outside of the domestic context. – University of Guelph 2012, Undergraduate Learning Outcomes

<sup>2</sup> While funds are available to support 3 courses, courses that do not require these funds to operate may still be chosen as part of the field school cadre.

# Application Form – University of Guelph Field schools

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**Summer 2018**

Course Title		
Instructor Name		
Instructor's email		Ext:
Academic Department		
Department Chair		
Chair's email		Ext:
By signing below the department chair, dean and instructor agree that appropriate resources, including instructor time and the cost of instruction, will be made available to offer the course described in this application in the Summer of 2018.		
Instructor's signature:	Date:	
Chair's signature:	Date:	
Dean's signature:	Date:	

1. Provide a course outline using the standard course outline template in use by your department.
  
2. Please outline how the international location will used to maximize learning.
  
3. Please outline any previous connections or partnerships that will be used to support the program abroad with respect to student learning and/or trip logistics.

4. Describe the experience and expertise of the instructor in relation to the course content and the ability to supervise a group of students for 3-6 weeks abroad.

5. Please indicate the budget required and estimate costs to both the student and the University using the chart below.

Item	Description	Amount
<b>University Costs</b>		
Cost of instruction		
Instructor's travel		
Instructor's accommodation		
Instructors in-country travel		
Instructor's entrance fees or admission to field trip venues (museums etc.)		
Payments to in-country partners (describe services provided)		
Classroom space rental		
Visa		
Other		
<b>Student Costs</b>		
Travel		
Accommodation		
In-country travel		
Entrance fees or admission to field trip venues (museums etc.)		
Travel health insurance (Approx. \$1.60/day)		
Visa		
Food		
Other		

Please indicate the amount of funding that can be provided by the department to cover university costs: \_\_\_\_\_

CIP will provide a stipend of \$2000 to successful field school applications to help offset the costs of instructor travel and living costs.