Welcome to the Bachelor of Commerce Academic Program Meeting
Agenda

- Kerry Godfrey, Associate Dean Academic
- Student Association -- CBESA
- Academic Advising Information
Kerry Godfrey

Associate Dean, Academic

College of Business & Economics
College of Business and Economics
Student Association

cbesa.ca
B. Comm Program Overview

- 4 Year Honours Bachelor of Commerce Degree (5 years for Co-op Stream)
- 20 credits (38 courses) required for completion of the B. Comm degree with a minimum cumulative average of 60%
- Ability to change your major within the B. Comm program
- Undeclared—choose your major by next February
- Beginning May 2016 ability to add a Minor — see recent email for link to website
On-line Academic Resources

- Undergraduate Calendar
- WebAdvisor
News

U of G Ecologists Wondering Where the Lions — and Other Top Predators — Are

Activist Naomi Klein to Speak at U of G

13th Annual Community Breakfast on Sept. 9

Researchers, David Suzuki Foundation Aim to Save Monarch Butterflies

Researcher on Ontario Morning, Profs Make Headlines

Ridley Wins National Librarian Award

Features

Celebrating 50 Years of Landscape Architecture

Special Preventive Care Keeps Guelph Canine Unit in Peak Condition

Events

U of G Welcomes International English Language Students
September 2 - September 4

Orientation Week
September 5 - September 12

Residence Move-in Day
September 5

Student Nominations Open for Senate Byelections
September 8 - September 18
Current Students

Academic Resources

- Academic Advising
- Academic Calendars
- Academic Integrity
- Admission Services
- Co-operative Education and Career Services
- Exam Schedule
- International Programs, Study Abroad & Exchange
- Learning Commons
- Student Judicial Services
- Office of Graduate Studies
- Schedule of Dates
- Tuition and Fees
- Undergraduate Academic Information Centre
- Undergraduate Program Services

Health & Wellbeing

- Athletics
- Counselling Services
- Multi-Faith Resource Team
- Mental Well-being
- Health & Performance Centre
- Student Health Services
- Student Support Network
- Wellness Centre

Student Services

- Aboriginal Resource Centre
- Campus Community Police
- Centre for Students with Disabilities (CSD)
- Child Care & Learning Centre
- Diversity and Human Rights
- English as a Second Language (ESL)
- Finance and Awards
- Funding Your Education
- Hospitality Services
- Housing Services
- International Student Advisor
- Student Judicial Services
- Leadership & Community Engagement
- New Students, Centre for
- Off-Campus Living
- Parking Services
- Student Affairs
- Student Life

Technical Services

- Computing & Communications Services

Student Involvement

- Student Government & Clubs
Academic Calendars

Outlining the rules, regulations, curricula, programs and fees for the current academic year.

Please note that the format of the undergraduate calendar is in transition from a print document to a web-based format. Major enhancements to the web-based format are currently under development.

Current Calendars
- Undergraduate Calendar
- Diploma Program Calendar
- Graduate Calendar
- University of Guelph–Humber

Archived Calendars
- Undergraduate Calendar
- Diploma Program Calendar
- Graduate Calendar
- University of Guelph–Humber

“...a strong link between research and effective design...”
2015-2016 Undergraduate Calendar

The information published in this Undergraduate Calendar outlines the rules, regulations, curricula, programs and fees for the 2015-2016 academic year, including the Summer Semester 2015, the Fall Semester 2015 and the Winter Semester 2016.

For your convenience the Undergraduate Calendar is available in PDF format.

If you wish to link to the Undergraduate Calendar please refer to the Linking Guidelines.

The University is a full member of:
- The Association of Universities and Colleges of Canada

Contact Information:
University of Guelph
Guelph, Ontario, Canada
N1G 2W1
519-824-4120
http://www.uoguelph.ca

Revision Information:

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<td>Initial Publication</td>
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<td>May 22, 2015</td>
<td>2nd Publication</td>
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### X. Degree Programs

#### Specializations and Their Degrees

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<tr>
<th>Specializations</th>
<th>Honours Major</th>
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<th>Area of Emphasis</th>
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<td>Applied Mathematics &amp; Statistics</td>
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<td>BAS</td>
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<td>Art Theory and History</td>
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</table>

**Bachelor of Commerce (B.Com.):**

- Bachelor of Applied Science (B.A.Sc.)
- Bachelor of Arts (B.A.)
- Bachelor of Arts and Sciences (B.A.S.)
- Bachelor of Bio-Resource Management Degree (B.B.R.M.)
- Bachelor of Computing (B.Comp.)
- Bachelor of Engineering [B.Eng.]
- Bachelor of Landscape Architecture (B.L.A.)
- Bachelor of Science (B.Sc.)
- Bachelor of Science in Agriculture [B.Sc.(Agr.)]
- Bachelor of Science in Environmental Sciences [B.Sc.(Env.)]
- Doctor of Veterinary Medicine (D.V.M.)
- Co-operative Education Programs
- University of Guelph-Humber
X. Degree Programs

Bachelor of Commerce (B.Comm.)

The University of Guelph offers an eight semester (20.00 credits) honours program leading to a Bachelor of Commerce degree (B.Comm.). The normal course load is 2.50 credits per semester for a full-time student. The program is of an interdisciplinary nature and designed to give students a sound professional management education with a focus on specific industry sectors or management functions which prepare the graduates for positions of responsibility in particular areas of management and business.

Given the professional and applied nature of the program, there are no double majors or minors associated with the degree. Elective options enable students to select courses which support or complement their primary field of study.

In their first semester, students may be admitted to either one of nine specialized majors or the undeclared major. Students in the undeclared first year, must declare a specialized major by mid-February in semester two in order to gain access to required courses in semester three.

Bachelor of Commerce Majors

Undeclared (only available in semesters one and two)

- Accounting *
- Food and Agricultural Business *
- Hotel and Food Administration *
- Leadership and Organizational Management
- Management Economics and Finance *
- Marketing Management *
- Public Management *
- Real Estate and Housing *
- Tourism Management

Co-operative Education is available in the majors denoted by an asterisk (*).

In addition to specializing in a major area of study, the B.Com. core ensures that each major...
X. Degree Programs

Bachelor of Commerce (B.Comm.)

Marketing Management (MKMN)

Department of Marketing and Consumer Studies, College of Business and Economics

The Marketing Management major is interdisciplinary, follows a liberal education philosophy, and is built on our Department’s long-standing expertise in the field of consumer research. Therefore, the courses to be followed span departments and colleges across the University and are designed to support the University’s 10 Learning Objectives.

The Department of Marketing and Consumer Studies recognizes that we are not only responsible for preparing students for a career in marketing but for educating them so they can be active, engaged citizens. This can only result from a balanced curriculum of marketing and liberal education courses capable of providing students with an understanding of the world they will work and live in, and the problem solving, communication, and visualization skills needed to function effectively in it. Students will gain education and skill in the management and leadership of product and services marketing in a global economy. They will be prepared to work and live effectively in today’s world and to be flexible enough to pursue a variety of marketing career paths and diverse leadership roles. The major is administered by the Department of Marketing and Consumer Studies in the College of Business and Economics. Students can contact the B.Comm. Program Counsellors or a Marketing and Consumer Studies Faculty Advisor if they have questions.

Liberal Education Requirement

As part of the graduation requirement, all students within the B.Comm. Program are required to complete 1.50 credits from at least two different subject prefixes as listed under the B.Comm. Program Information section of the undergraduate calendar.

Major

For this major, 20.00 credits are required, of which 14.00 are specified, 2.50 are restricted electives (from lists), 1.50 are Liberal Education electives, and 2.00 are free electives. A possible program sequence is outlined below.
## Major

**SEMESTER 1**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Course Title</th>
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<tr>
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<td>Introductory Microeconomics</td>
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<tr>
<td>MATH*1030</td>
<td>0.50</td>
<td>Business Mathematics</td>
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<tr>
<td>MGMT*1000</td>
<td>1.00</td>
<td>Introduction to Business</td>
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**SEMESTER 2**

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<td>Financial Accounting</td>
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<tr>
<td>ECON*1100</td>
<td>0.50</td>
<td>Introductory Macroeconomics</td>
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<tr>
<td>HROB*2100</td>
<td>1.00</td>
<td>Managing People in Organizations</td>
</tr>
<tr>
<td>MCS*1000</td>
<td>0.50</td>
<td>Introductory Marketing</td>
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**SEMESTER 3**

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<td>Applied Financial Accounting</td>
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<td>STAT*2060</td>
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<td>Statistics for Business Decisions</td>
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<td>ECON*2740</td>
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<td>Economic Statistics</td>
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<td>CIS*1200</td>
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<td>Introduction to Computing</td>
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<td>MCS*2020</td>
<td>0.50</td>
<td>Marketing Information Management</td>
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<td>0.50 electives</td>
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*Note: Students taking courses in the CA stream may take MCS*2020 in semester 3 or 4.*

**SEMESTER 4**

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<td>Intermediate Financial Accounting I</td>
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<td>ECON*2560</td>
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<td>MCS*3040</td>
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<td>Business and Consumer Law</td>
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<td>MGMT*3320</td>
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<td>Financial Management</td>
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**SEMESTER 5**

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<td>Taxation</td>
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<td>ECON*2310</td>
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<td>Intermediate Microeconomics</td>
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<td>MCS*2600</td>
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<td>Fundamentals of Consumer Behaviour</td>
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**SEMESTER 6**

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<td>Intermediate Management Accounting</td>
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<td>FARE*3310</td>
<td>0.50</td>
<td>Operations Management</td>
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**SEMESTER 7**

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<td>Advanced Financial Accounting</td>
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<tr>
<td>MGMT*4000</td>
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<td>Strategic Management</td>
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<table>
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XII. Course Descriptions

General Information

Course Labelling and Levels

Each course is identified by a two-part code. The first part of the code refers to the subject area, the second to the level of the course. Thus, the course PSYC*3570 is a course in the subject area of Psychology (PSYC*XXX), and is of a level that places it among courses in the 3000 series. The series 1000, 2000, 3000 and 4000 numbers are intended to indicate progressively more demanding content, and correspondingly increasing competence on the part of the students enrolled in the course. Courses in the 1000 series are mainly for first year students, those in the 2000 series are mainly for second year students, and those in the 3000 series are for third year students. Similarly, courses in the 4000 series are mainly intended to be taken by students in the fourth year of honours programs. It is important that students planning their courses have clearly in mind the significance of these numbers so that they may guard against undertaking course work at levels for which they are insufficiently prepared. A two-semester course (e.g. AGR*2351/2) is taken over 2 continuous semesters and counts as 1 course attempt per semester for classification, continuation of study and calculation of fees. Two-semester courses cannot be split.

Course Information

The letters S, F, W indicate the University’s intention to offer the course in the Summer (S), Fall (F) or Winter (W) semester during the academic year covered by this Calendar. Although courses normally will be offered in the semester indicated, students preparing their course programs are advised to consult the Undergraduate Course Timetable. The University cannot
### XII. Course Descriptions

#### Accounting

**Department of Management**

**ACCT*2220 Financial Accounting F,W (3-0) [0.50]**

This course is designed to develop an understanding of current accounting principles and their implication for published financial reports of business enterprises. The course approaches the subject from the view of the user of accounting information rather than that of a person who supplies the information.

**Offering(s):** Also offered through Distance Education format.

**Prerequisite(s):** 2.00 credits

**Restriction(s):** This is a Priority Access Course. Enrolment may be restricted to particular programs or specializations. See department for more information.

**Department(s):** Department of Management

**ACCT*2230 Management Accounting F,W (3-0) [0.50]**

This course emphasizes the use of accounting information to facilitate effective management decisions. Topics include cost determination, cost control and analysis, budgeting, profit-volume analysis and capital investment analysis.

**Prerequisite(s):** 1 of ACCT*2220, AGEC*2220, BUS*2220

**Equate(s):** AGEC*2230, BUS*2230

**Restriction(s):** This is a Priority Access Course. Enrolment may be restricted to particular programs or specializations. See department for more information.
III. Schedule of Dates

Fall Semester 2015

Monday, August 17
Add period for Fall Semester 2016 begins
Last day to submit Request for Academic Consideration – 3rd meeting

Monday, September 7
Holiday

Thursday, September 10
Classes commence

Friday, September 11
Last day to submit Requests for Academic Consideration – 1st meeting
Last day to submit co-op work performance evaluations for Summer Semester 2015

Wednesday, September 16
Last day to submit co-op work semester reports for Summer Semester 2015

Friday, September 18
Add period ends
Last day to drop two semester courses (S15/F15)
Last day for clearance to graduate for Fall 2015 Convocation

Wednesday, October 7
Last day to submit Requests for Academic Consideration – 2nd meeting

Monday, October 12
Holiday – NO CLASSES SCHEDULED – classes rescheduled to Friday, December 4

Tuesday, October 13
Fall Study Break Day – NO CLASSES SCHEDULED – classes rescheduled to Thursday, December 3

Wednesday, October 14
Course selection period for Winter Semester 2016 begins—in-course students

Saturday, October 17
Fall 2016 Convocation

Monday, October 19
Deferred examinations for Summer 2015 courses commence

Friday, October 23
Deferred examinations for Summer 2015 courses conclude
Last day for applications to graduate at Winter 2016 Convocation without application late fee

Thursday, November 5
Course selection period for Winter Semester 2016 ends—in-course students

Friday, November 6
Fourth class day—Last day to drop one semester courses
Last day to apply to graduate at Winter 2016 Convocation (late application fee still in effect)
Students

Be aware of attempts to get your personal information. No one from the University will ask you to provide your login and password in an email. Go to the IT Security website for information on the latest scams.

Do not reply to email asking for your account information. Interruptions may occur between 02:00-04:30 hrs EST.

Course Sniper is not endorsed by the University of Guelph

University of Guelph Undergraduate Students

Fall 2012 Add Period Aug 20-Sep 14, 2012
Fall Registration deposit due August 13
Fall Payment Deadline September 14

University of Guelph Graduate Students

Fall Grad Settlement/Registration due August 24
Fall 2012 Add Period: Aug 1- Sept 14, 2012

University of Guelph-Humber Students
I still have questions...

Program Counsellors
&
Faculty Advisors
Program Counselling

What we can help you with...

- Course Selection & Planning Advice
- Degree Requirements
- Changing Majors
- Interpret Policies and Procedures
- Academic Consideration
- Referrals

When in Doubt…Ask!
Program Counselling Staff

• **Ruth Lesins & Megan Brodie**: B.Comm Counsellor’s Assistants
• **Frebis Hoffmeyer**: Assistant B.Comm Program Counsellor
• **Hugh Clark**: B.Comm Program Counsellor
• **Carla Bradshaw**: CBE Co-op & Career Services Coordinator
Where can I find my Program Counsellor?

Macdonald Institute
Room 207

Monday to Friday
9:00 to 12:00
1:15 to 4:30
Speaking with a Program Counsellor

- Mornings are by appointment
- Afternoons are drop-in
- Closed from 12:00 to 1:15 p.m.
- During Add Period & Course Selection we offer drop-in morning and afternoon

See our full schedule at
www.uoguelph.ca/business/bcomm
Faculty Advisors

- Accounting ............................................................ Lynn Carty
- Accounting (Co-op)................................................. Kalinga Jagoda
- Food & Ag Bus (regular & Co-op) ............ Andreas Boecker
- Hotel and Food............................................................. Alison Crerar
- Hotel and Food (Co-op)................................. Bruce McAdams
- Leadership & Org. Mgmt................................. Lynn Carty
- Mgmt. Economics (regular & Co-op)........... Evie Adomait
- Marketing Mgmt......................................................... Lianne Foti
- Marketing Mgmt (Co-op)................................. Bharat Sud
- Public Management (regular & Co-op)....... Evie Adomait
- Real Estate and Housing (regular & Co-op)..... Paul Anglin
- Tourism Management........................................... Alison Crerar
Additional Resources... Beyond Academic Advising

• Learning Commons
• Co-op and Career Services
• Business Career Development Centre
• Counselling Services
• Centre for Students with Disabilities
• Student Health Services
The Learning Commons

• Supported Learning Groups (SLGs)
• Sample Workshops,
  – Learning and Studying
  – Time Management & Procrastination
  – Exam Preparation
  – Grammar and Punctuation

Located in the Library and at
www.learningcommons.uoguelph.ca
Co-operative Education and Career Services

- Job Search & Job Postings
- Resume, Cover Letter and Interview Workshops
- Career Events & Employer Information Sessions
- Interest & Personality Assessments
- Career Advising & Online Career Planning Tools
- What can you do with a Guelph B.Comm Degree? -- WebMajors Project,

www.recruitguelph.ca/cecs/students-alumni/what-can-i-do-my-degree
The Business Career Centre offers services tailored to business students.

- Networking events
- Mentoring program
- Resume/cover letter review
- Job search assistance
- Building your LinkedIn profile

Mary-Anne Moroz
Manager, Business Career Centre

www.uoguelph.ca/business/careers
Counselling Services

- Individual Counselling
- Therapy Groups
- Crisis Response
- Stress Management
- Academic Support

Located on the 3rd floor of the UC and at www.uoguelph.ca/counselling
Student Accessibility Services

Committed to creating a barrier-free environment

- Learning disabilities
- Attention deficit disorders
- Hearing disabilities
- Vision disabilities
- Physical disabilities
- Medical disabilities
- Acquired brain injuries
- Psychological/emotional (including Aspergers Syndrome)

Located on the 3rd floor of the UC and at
www.uoguelph.ca/csd
Student Health Services

• Physician Services
• Nursing Services
• Walk-in Clinic
• Allergy shots
• Stress Management Clinic
...to name a few

Located next to Athletics and at
www.uoguelph.ca/studenthealthservices
Student Responsibilities

• If you are ill during the semester, contact your professor
• If you are ill for a final exam, contact your Program Counsellor

Don’t Forget to Document...
Student Responsibilities

• Make sure that you are in the right courses
• Confirm that your exams don’t conflict
• Understand what is expected of you from your Course Outline and mark deadlines in your calendar
• Meet all deadlines—academic and university
• Check your GryphMail account regularly
Student Responsibilities con’t...

• Be familiar with the Undergraduate Calendar
• Schedule of Dates (e.g. Drop Deadline Nov 6)
• Continuation of Study (60%)
• Co-op; 70% after year 1
• Academic Consideration
• Ask Questions
Academic Integrity

aka, Academic Misconduct
aka, cheating

www.academicintegrity.uoguelph.ca
Helpful Hints to Academic Success

High School to University: The Differences

• Deadline dates are enforced--there are no “do-overs” or extra assignments
• More time spent on independent study; reading, completing assignments--less ‘classroom’ time. The 1 to 3 rule (more for double-weight courses)
• Unsuccessful courses can be repeated, however both grades will count. Successfully completed courses cannot be repeated.
• 40\textsuperscript{th} class day—ability to test drive a course; 41\textsuperscript{st} class day and beyond, you are committed.
• The University will only communicate with you.
Helpful Hints cont’d…

- Do your readings, review your notes & start early!
- Attend classes
- Take advantage of resources (e.g. the Library)
- Eat a healthy diet
- Get involved in extra-curricular activities (clubs, Athletics & Recreation, etc)
- Get to know your Professors (they are not as scary as you think)
- Always maintain the balance, School + extra-curricular/work/family
What’s Next?

• Meetings for Majors-Tomorrow
  Refer to Blue handout and O-Week Guide
• Classes start Thursday!
Good Luck!

Best wishes for a great first year!