



BIOC*4580 Membrane Biochemistry

W22

Winter 2022

Section(s): C01

Department of Molecular and Cellular Biology

Credit Weight: 0.50

Version 1.00 - January 07, 2022

1 Course Details

1.1 Calendar Description

This course is a molecular examination of the structure and functions of cell membranes, cell surfaces and associated structures. Topics may include: membrane lipids; membrane protein structure; membrane transporters; ATP production; cytoskeleton; cell surface carbohydrates; membrane biogenesis; signal transduction.

Pre-Requisites: BIOC*3560 or BIOC*3570

1.2 Course Description

We will (a) discuss structure-function relationships of membrane proteins, lipids, & carbohydrates; (b) explain the molecular basis and integrate data to explain cell physiology; (c) explore experimental tools of biochemistry, molecular biology, cell biology, and biophysics; (d) apply this knowledge to problems & new situations. A variety of teaching methods will be employed, including active learning, group work, and lectures, with regular homework and reading assigned.

1.3 Timetable

Jan 10 - Feb 28: F2F classes are scheduled on Mondays, Wednesdays and Fridays 11:30 am - 12:20 pm in MACS 209.

Captured lectures and autogenerated transcripts will be available on Courselink several hours after the live lectures.

Mar 2 - Apr 8: Mondays, Wednesdays, and Fridays from 9:30 am – 10:20 am live online lectures via Zoom.

Captured lectures and autogenerated transcripts will be available on Courselink several hours

after the live lectures.

1.4 Final Exam

2022/04/18 2:30 - 4:30 pm online using Respondus.

Exam time and location is subject to change. Please see WebAdvisor for the latest information.

2 Instructional Support

2.1 Instructional Support Team

Instructor: Dr. John Dawson
Email: jdawso01@uoguelph.ca
Telephone: 519-824-4120 x53867
Office: SSC2248

Office Hours:

1. **Right after class** until about 1 pm. Either right outside the classroom, or in the foyer of MacDonald Stewart.
2. **Email!** You'll get timely responses between 10 am and 5 pm from Monday to Friday.
3. **Virtual meetings.** I'm happy to set up a virtual meeting with you between 10 am and 5 pm Mon-Wed and Fridays (keeping Thurs open for other meetings).

Instructor: Dr. Steffen Graether
Email: graether@uoguelph.ca
Telephone: +1-519-824-4120 x56457
Office: SSC 2255

Office Hours: Tuesdays, 10:30 am - noon

Office Hours: Fridays, 2:30 pm - 4:00 pm

Office Hours: Tuesdays, 10:30 am - noon

Office Hours: Fridays, 2:30 pm - 4:00 pm

Office hours will be held via Zoom and do not require an appointment. See Courselink for the link. If these times conflict with your academic schedule, office hours by an appointment can be made. Please contact Dr. Graether by email.

3 Learning Resources

3.1 Required Resources

Courselink (Website)

<https://courselink.uoguelph.ca>

- The **course outline**, **lecture schedule**, and **reading list** for the text-book are available at this site. The **lecture notes** will be available before each lecture.
- Material will be posted as pdf files, which can be viewed and printed using Adobe Acrobat Reader.

Zoom (Software)

<https://zoom.us>

Zoom may be used for virtual office hours in these courses

3.2 Recommended Resources

Office365 (Software)

<https://guelph.onthehub.com/WebStore/Welcome.aspx>

It is highly recommended that students have access to this software suite to complete course assignments requiring word processing, spreadsheet, and data analysis capabilities.

If students use other similar software, please ensure that you save your files in the required file format according to the assignment instructions.

High Speed Internet (Equipment)

Although high speed connection to the internet is highly recommended so that a better online experience with the streamed lectures, tools, videos, and other materials used in the course can be achieved.

Quiz 3 and the final exam will be administered using the Respondus Lockdown Browser, which requires a video device.

Students registered with the SAS, or students with constrained internet bandwidth or computer access, are requested to contact Dr. Graether or through their SAS advisor for accommodations.

Lehninger Principles of Biochemistry (Textbook)

- "Lehninger Principles of Biochemistry" by Nelson & Cox (6th edition or newer)
- This is an excellent text for many senior level courses in biochemistry and other molecular bioscience fields, and is also very useful as a reference text at the graduate level. A course reading list is provided for this textbook. Copies of this book are on 2-hour Reserve in the McLibrary, as well as in the stacks, and it is available for sale in the Campus Bookstore. The 5th edition (2008) of this book is still very useful, whereas the 4th edition (2005) will not contain the new structural and proteomics information that has become available in the past few years.

3.3 Additional Resources

An Introduction to Biological Membranes (Textbook)

- William Stillwell. AN INTRODUCTION TO BIOLOGICAL MEMBRANES: From Bilayers to Rafts. Elsevier - Academic Press (2013).
- This textbook has appeared in open-access in the fall of 2013. I have made the pdf available on-line. It appears to cover the course material broadly if not in-depth, and may be helpful as additional reading.

Membrane Structural Biology (Textbook)

- M Luckey. Membrane Structural Biology. Cambridge, 2008. QH 601.L75
- Also available from the Library or TUG-Online

3.4 Assigned & Interesting Readings

We assign readings from the internet throughout the course:

1. regular homework readings to PREPARE for active learning in the classroom
2. review or primary experimental papers from the literature related lecture material

to APPLY YOUR KNOWLEDGE to problems and new situations.

3.4 In class use of electronics

Some lessons require the use of internet-enabled devices to research information during classtime. We may also be using services such as GoogleDrive, OneDrive or Twitter to collect class information in lessons or outside of class.

4 Learning Outcomes

4.1 Course Learning Outcomes

By the end of this course, you should be able to:

1. The student will show a detailed understanding of cell membranes, cell surfaces, and associated structures by:
 - 1) Understanding the structures, functional roles and biogenesis pathways of the major components of the membrane - lipids, carbohydrates and proteins;
 - 2) Explaining the molecular basis of the biochemical behaviours of membranes, and showing how these behaviours in turn explain key aspects of cellular physiology;
 - 3) Understanding the experimental approaches and tools used to investigate membrane systems;
 - 4) Understanding the role of the membrane in transport and signal transduction;
 - 5) Understanding the organization and role of the cytoskeleton and extra-cellular matrix;
 - 6) Being able to apply this knowledge to new problems & situations.

Students will also practice working in teams in the classroom to gather information

and apply knowledge to new data in preparation for assessments.

5 Teaching and Learning Activities

5.1 Active Learning Classes

Some of the topics will be explored through **active learning** techniques:

- where students review the content BEFORE class.
- IN CLASS, students analyze primary literature in groups
- students answer questions that apply the content reviewed to the research in groups.
 - Answers are submitted to a Dropbox on CourseLink
- new groups are formed and another paper and set of questions are answered
 - Answers are submitted to a Dropbox on CourseLink
- AFTER class, the answers to questions are reviewed by the instructor / TA to provide feedback to the students

The focus of this approach is to further develop **self-directed learning** (before class), **working in teams** (during class) and **preparation for assessment**, since the content and types of questions addressed in class are assessed on exams.

5.2 Feedback and Review

A variety of feedback and review activities may be used:

1. weekly feedback regarding concepts and check-ins with each other to determine challenging ideas and support each other
 2. in-class Kahoot! competitions.
 3. study questions pertaining to the material.
 4. the review sessions are an opportunity to discuss the topics to be examined in the class.
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6 Assessments

6.1 Marking Schemes & Distributions

Name	Scheme A (%)
In-Class Quiz 1	20
In-Class Quiz 2	20
Online Quiz 3	25
Final Examination (Cumulative)	35
Total	100

6.2 Assessment Details

In-Class Quiz 1 (20%)

Date: Fri, Jan 28, In class

Content from lectures 1-8

In-Class Quiz 2 (20%)

Date: DATE TBD -- In class

DATE To Be Determined

Content from lectures 10-17

Online Quiz 3 (25%)

Date: Fri, Mar 18, Online

Content from lectures 19-26

Final Examination (Cumulative) (35%)

Date: Mon, Apr 18, 2:30 PM - 4:30 PM

Content from all classes and readings.

6.3 Quizzes 1 and 2

- A set of questions on material covered in a designated block of lectures. These will be written during a class period, and will be of 45 minutes duration and are **closed-book**. Students who foresee potential problems with any of the scheduled dates must contact the instructor as soon as possible.

- If quizzes are missed because of **illness or other valid reasons such as compassionate considerations**, you must contact the instructor within 3 (three) business days to arrange an alternate quiz.
- Since this is a face-to-face class and quizzes are scheduled for classtime, students are expected to be present for class and assessments. Please note that travel plans scheduled for before or after Reading Week are NOT considered valid reasons to miss class or quizzes.
- **Quizzes missed for no valid reason will result in a grade of zero.**

6.4 Quiz 3

- A set of questions on material covered in a designated block of lectures. Tentatively the quiz will be written during a class period online using Respondus, and will be of 45 minutes duration and is **closed-book**. The day and time of Quiz 3 may change depending on circumstances.
- **Students who foresee potential problems with the scheduled date must contact the instructor as soon as possible. This includes the possibility that it is difficult to find a quiet space on campus to write the quiz.**
- If quizzes are missed because of **illness or other valid reasons such as compassionate considerations**, please contact the instructor within 3 (three) business days to arrange an alternate quiz.
- This quiz will be administered online
- **Quizzes missed for no valid reason will result in a grade of zero.**

6.5 Final Examination

Short answer questions, essay questions, and problems dealing with the entire semester's material. **The College of Biological Science policy stipulates that all students must write the final exam at this time.** Students who are unable to write the final exam at the scheduled time because of conflicts, or for other valid reasons, should contact their Academic Counsellor, and request a deferred final examination.

7 Course Statements

7.1 Recording of Classes

Recordings of classes are solely for the use of the authorized student, and may not be **reproduced, edited** in whole or part, or **transmitted** to others, without the express written

consent of the instructor.

Students who express to their instructor that they, or a reference to their name or person, do not wish to be recorded may discuss possible alternatives or accommodations with their instructor.

7.2 Academic Integrity

Academic misconduct limits learning and disadvantages honest students.

- For University policy on academic misconduct and penalties see: <https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>
- For a better understanding of academic integrity see tutorials at: <https://academicintegrity.uoguelph.ca/> and <https://academicintegrity.uoguelph.ca/plagiarism>

7.3 Faculty Evaluation

As part of the faculty evaluation process, written comments on the teaching performance of the lecturer may be sent at any time to Dr. Marc Coppolino, Chair, Department of Molecular and Cellular Biology. Such letters must be signed; a copy is made available to the instructor after submission of final grades.

7.4 Viewing Final Examinations

The University regulations for viewing a final examination within the appropriate timeframe are listed in the Undergraduate Calendar: <https://www.uoguelph.ca/registrar/calendars/undergraduate/current/>

Permission must be requested from the Department Chair at mcbchair@uoguelph.ca.

8 Department of Molecular and Cellular Biology Statements

8.1 Academic Advisors

If you are concerned about any aspect of your academic program:

- Make an appointment with a program counsellor in your degree program. [B.Sc.](#)

[Academic Advising](#) or [Program Counsellors](#)

8.2 Academic Support

If you are struggling to succeed academically:

- Learning Commons: There are numerous academic resources offered by the Learning Commons including, Supported Learning Groups for a variety of courses, workshops related to time management, taking multiple choice exams, and general study skills. You can also set up individualized appointments with a learning specialist. <http://www.learningcommons.uoguelph.ca/>
- Science Commons: Located in the library, the Science Commons provides support for physics, mathematic/statistics, and chemistry. Details on their hours of operations can be found at: <http://www.lib.uoguelph.ca/get-assistance/studying/chemistry-physics-help> and <http://www.lib.uoguelph.ca/get-assistance/studying/math-stats-help>

8.3 Wellness

If you are struggling with personal or health issues:

- Counselling services offers individualized appointments to help students work through personal struggles that may be impacting their academic performance. <https://www.uoguelph.ca/counselling/>
- Student Health Services is located on campus and is available to provide medical attention. <https://www.uoguelph.ca/studenthealthservices/clinic>
- For support related to stress and anxiety, besides Health Services and Counselling Services, Kathy Somers runs training workshops and one-on-one sessions related to stress management and high performance situations. <http://www.selfregulationskills.ca/>

8.4 Personal information

Personal information is collected under the authority of the University of Guelph Act (1964), and in accordance with Ontario's Freedom of Information and Protection of Privacy Act (FIPPA) <http://www.e-laws.gov.on.ca/index.html>. This information is used by University officials in order to carry out their authorized academic and administrative responsibilities and also to establish a relationship for alumni and development purposes.

For more information regarding the Collection, Use and Disclosure of Personal Information policies please see the Undergraduate Calendar.

(<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/intro/index.shtml>)

8.5 Course Offering Information Disclaimer

Please note that course delivery format (face-to-face vs online) is subject to change up to the first-class day depending on requirements placed on the University and its employees by public health bodies, and local, provincial and federal governments. Any changes to course format prior to the first class will be posted on WebAdvisor/Student Planning as they become available.

9 University Statements

9.1 Email Communication

As per university regulations, all students are required to check their e-mail account regularly: e-mail is the official route of communication between the University and its students.

9.2 When You Cannot Meet a Course Requirement

When you find yourself unable to meet an in-course requirement because of illness or compassionate reasons please advise the course instructor (or designated person, such as a teaching assistant) in writing, with your name, id#, and e-mail contact. The grounds for Academic Consideration are detailed in the Undergraduate and Graduate Calendars.

Undergraduate Calendar - Academic Consideration and Appeals

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-ac.shtml>

Graduate Calendar - Grounds for Academic Consideration

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

Associate Diploma Calendar - Academic Consideration, Appeals and Petitions

<https://www.uoguelph.ca/registrar/calendars/diploma/current/index.shtml>

9.3 Drop Date

Students will have until the last day of classes to drop courses without academic penalty. The deadline to drop two-semester courses will be the last day of classes in the second semester. This applies to all students (undergraduate, graduate and diploma) except for Doctor of Veterinary Medicine and Associate Diploma in Veterinary Technology (conventional and alternative delivery) students. The regulations and procedures for course registration are available in their respective Academic Calendars.

Undergraduate Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-drop.shtml>

Graduate Calendar - Registration Changes

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/genreg-reg-regchg.shtml>

Associate Diploma Calendar - Dropping Courses

<https://www.uoguelph.ca/registrar/calendars/diploma/current/c08/c08-drop.shtml>

9.4 Copies of Out-of-class Assignments

Keep paper and/or other reliable back-up copies of all out-of-class assignments: you may be asked to resubmit work at any time.

9.5 Accessibility

The University promotes the full participation of students who experience disabilities in their academic programs. To that end, the provision of academic accommodation is a shared responsibility between the University and the student.

When accommodations are needed, the student is required to first register with Student Accessibility Services (SAS). Documentation to substantiate the existence of a disability is required; however, interim accommodations may be possible while that process is underway.

Accommodations are available for both permanent and temporary disabilities. It should be noted that common illnesses such as a cold or the flu do not constitute a disability.

Use of the SAS Exam Centre requires students to make a booking at least 14 days in advance, and no later than November 1 (fall), March 1 (winter) or July 1 (summer). Similarly, new or changed accommodations for online quizzes, tests and exams must be approved at least a week ahead of time.

For Guelph students, information can be found on the SAS website
<https://www.uoguelph.ca/sas>

For Ridgetown students, information can be found on the Ridgetown SAS website
<https://www.ridgetownc.com/services/accessibilityservices.cfm>

9.6 Academic Integrity

The University of Guelph is committed to upholding the highest standards of academic integrity, and it is the responsibility of all members of the University community—faculty, staff, and students—to be aware of what constitutes academic misconduct and to do as much as possible to prevent academic offences from occurring. University of Guelph students have the responsibility of abiding by the University's policy on academic misconduct regardless of their location of study; faculty, staff, and students have the responsibility of supporting an environment that encourages academic integrity. Students need to remain aware that instructors have access to and the right to use electronic and other means of detection.

Please note: Whether or not a student intended to commit academic misconduct is not relevant for a finding of guilt. Hurried or careless submission of assignments does not excuse students from responsibility for verifying the academic integrity of their work before submitting it. Students who are in any doubt as to whether an action on their part could be construed as an academic offence should consult with a faculty member or faculty advisor.

Undergraduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/undergraduate/current/c08/c08-amisconduct.shtml>

Graduate Calendar - Academic Misconduct

<https://www.uoguelph.ca/registrar/calendars/graduate/current/genreg/index.shtml>

9.7 Recording of Materials

Presentations that are made in relation to course work - including lectures - cannot be recorded or copied without the permission of the presenter, whether the instructor, a student, or guest lecturer. Material recorded with permission is restricted to use for that course unless further permission is granted.

9.8 Resources

The Academic Calendars are the source of information about the University of Guelph's procedures, policies, and regulations that apply to undergraduate, graduate, and diploma programs.

Academic Calendars

<https://www.uoguelph.ca/academics/calendars>

9.9 Disclaimer

Please note that the ongoing COVID-19 pandemic may necessitate a revision of the format of course offerings, changes in classroom protocols, and academic schedules. Any such changes will be announced via CourseLink and/or class email.

This includes on-campus scheduling during the semester, mid-terms and final examination schedules. All University-wide decisions will be posted on the COVID-19 website (<https://news.uoguelph.ca/2019-novel-coronavirus-information/>) and circulated by email.

9.10 Illness

Medical notes will not normally be required for singular instances of academic consideration, although students may be required to provide supporting documentation for multiple missed assessments or when involving a large part of a course (e.g.. final exam or major assignment).

9.11 Covid-19 Safety Protocols

For information on current safety protocols, follow these links:

- <https://news.uoguelph.ca/return-to-campus/how-u-of-g-is-preparing-for-your-safe-return/>

- <https://news.uoguelph.ca/return-to-campus/spaces/#ClassroomSpaces>

Please note, these guidelines may be updated as required in response to evolving University, Public Health or government directives.
