

COLLEGE OF BIOLOGICAL SCIENCE DEPARTMENT OF MOLECULAR AND CELLULAR BIOLOGY

Request to use MCB Faculty Equipment

Non-MCB Departmental Members are required to complete this form requesting permission from the appropriate MCB Faculty collaborator prior to using faculty equipment. <u>All fields must be completed</u>. Completed form must then be sent to the MCB Faculty collaborator for final approval along with confirmation of the required Health and Safety training (details below).

Name:	Supervisor's Name:
Department:	Supervisor's Extension:
Email address:	Supervisor's Email address:
MCB Faculty collaborator:	MCB Faculty's Email address:
Equipment description & associated peripherals:	
Equipment location:	
Equipment use start date:	User has completed required COVID-19 Infection
Equipment use end date:	Prevention and Control Awareness training:
	accept responsibility for any costs associated to damage of equipment and I policy for access to equipment by non-MCB users (below).
Signature of User:	Date:
Signature of Supervisor:	Date:
Permission must be obtained from the	MCB faculty collaborator prior to use of equipment.
Signature of MCB faculty:	Date:
 balances access to MCB resources with es For individuals (from outside MCB) acconfirmation (e-mail) that the individu BioSafety, WHMIS, and EHS Worker He home department to the MCB faculty 	to address requests from non-MCB individuals to use equipment in MCB. The policy isential requirements concerning safety and security. cessing 'shared' equipment in MCB space, access will be granted upon receipt of written ual has completed all the required health and safety training (Laboratory Safety, EHS ealth and Safety Awareness). This confirmation should be issued by the individual's collaborator. Health and Safety training confirmation will then be forwarded to MCB's ne MCB faculty collaborator along with the required form (request to use MCB faculty
a) Use of the equipment is restrictedb) ID card access will not be given for	acknowledgment and agreement to the following terms: to regular working hours i.e. 8:30AM-5:00PM. r hallways or for MCB faculty research labs. approved user; <u>any instances of lending (or borrowing) of ID cards, or opening rooms for</u> access being revoked.
	nt belonging to a MCB faculty member are made at the discretion of the faculty member tor is responsible for equipment training and safety issues.

4. Undergraduate students will not be given access to MCB faculty equipment.