



University of Guelph  
Campus Community Police

**Annual Report**

May 1, 2008 – April 30, 2009

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## Introduction

The University of Guelph main campus continues to be a vibrant and growing community. With over 158 buildings and a daily population well over 25,000 including 4,800 students living in residence and 339 Family Housing units, the Campus Community Police Service (CCPS) continue to play an important role on campus.

The University of Guelph Campus Community Police subscribes to a community oriented policing based philosophy, working in partnerships with our campus partners to deter crime and resolve safety related concerns. We work with students, staff and faculty to make them aware of the available resources, understand their roles in ensuring a safe campus and be able to take appropriate action when necessary. We recognize the need to pursue outreach methods, crime prevention strategies, security measures and enforcement programs with the active cooperation and participation of the campus constituents. The Campus Community Police have benefited from the support of the Administrative and Academic units of the university. I am proud of the accomplishments of all members of the Campus Community Police who worked hard this year to provide a safe campus for all who work, live or visit our campus in a climate of fiscal constraints.

This report is designed to inform you of the Campus Community Police services and programs that have been developed to provide a supportive educational, work and living environment. No police service can function effectively without the assistance of a responsible community and we thank the University community for your support.

Robin Begin,  
Director

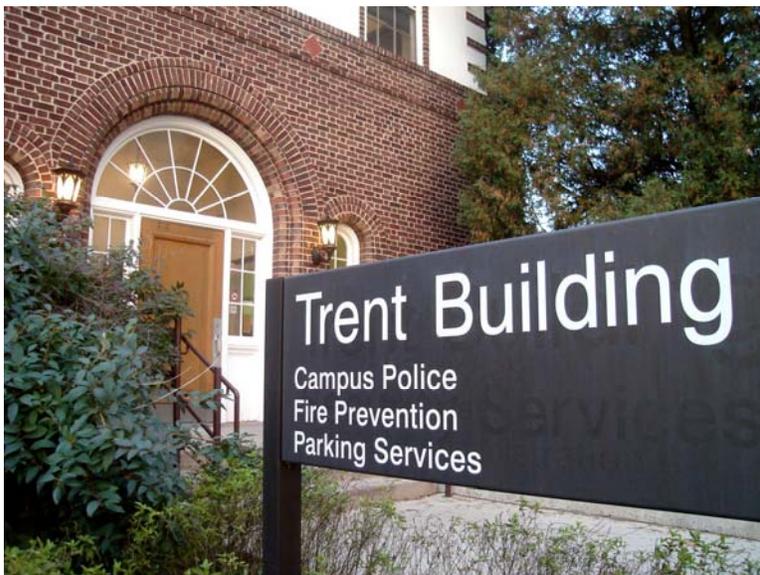
## **Campus Community Police Service – Who We Are**

The University of Guelph Campus Community Police Service is a department of highly trained special constables and dispatchers who are responsible for the safety and security of the University of Guelph – main campus. We also act as a resource for the regional campuses.

Our office is located in the Trent Building on Trent Lane. Members of the CCPS are on campus 24 hours a day, 365 days a year working to ensure that a safe environment is maintained for those who study, work, visit and live at the university. You can contact the CCPS by any of the following means:

Telephone: 519-824-4120 ext. 52245  
519-824-4120 ext. 2000 (Emergencies)  
Any on campus pay phone – no charge dial  
Any blue emergency phone  
Any yellow call box  
Any elevator phone

Website: [www.police.uoguelph.ca](http://www.police.uoguelph.ca)



## **Our partnership with Guelph Police Service**

The University of Guelph continues to share a positive partnership with the Guelph Police Service. Members of the Guelph Police Service work closely with our team and assist us in investigating any serious criminal incidents. Our policies and procedures are consistent with Guelph Police Service's professional standards and we adhere to a written agreement between the University and the Guelph Police Services Board on protocol and procedures between the two services. Guelph Police also assist our department by providing mandatory and voluntary operational training programs.

This year, one training day focused on Immediate Action Rapid Deployment (IARD) for the Guelph Police Service. IARD is the swift and immediate deployment of law enforcement resources to an on-going, life threatening situation where delayed deployment could result in death or grievous bodily harm to innocent persons.

As a follow-up to the training, we are currently working with Guelph Police Service on an operational response plan for dangerous incidents that may occur on campus. The response plan would include enhanced information and floor maps of all buildings on campus.

I would like to thank the staff and officers of the Guelph Police Service who help make our university campus a safe place. Special thanks to Inspector Harry Schnurr who is the liaison to our department for the Guelph Police Service.

## Working with our Community

Members of the Campus Community Police continue to offer a wide range of preventative approaches and solutions to ensure our community remains a safe environment for our students, staff, faculty and visitors.

### ■ Rape Aggression Defense Systems (RAD) Self Defense Courses

The RAD program is a comprehensive course that provides women with information on personal safety, awareness, risk reduction and avoidance as well as options available to women during a confrontation or attack. RAD programs are offered throughout the year to students, staff and faculty at no cost through partnerships with Student Housing and Human Resources.



### ■ CPTED – Crime Prevention through Environmental Design

CPTED, Crime Prevention through Environmental Design, is used by the Campus Community Police in two ways on campus. Safety Audits continue to play an important role in assessing the safety and security of an area on campus. Traditionally our audits are initiated by an incident or by request from a department or student group. CPTED can also be used in planning and development of an area or building. In partnership with Physical Resources, all

construction on campus is reviewed using CPTED strategies to plan for safety and security within the building and to establish locations for card access and security cameras.

## ■ Bike Patrol Unit

The Bike Patrol Unit led by S/Cst. Steve Forbes and S/Cst. Elizabeth Bouchard was very active again this year promoting safe and secure cycling to our community. For the fourth consecutive year, the Safety Prevention Awareness Courtesy Education (SPACE) program was held to educate members of our community who cycle to campus on safe bicycling.



The Bike Patrol Unit continued to work with community members to deter the theft of bicycles on campus. Their initiatives included the continuation of the bike bait program, instructing cyclists on safe locking techniques, checking bicycle racks for bikes that were at risk of being stolen whether because of the value of the bike, location of the bike or the lack of a locking system.

Cyclists participating in the SPACE program.





Cst. Elizabeth Bouchard  
handing out cycling safety tips.

The Bike Patrol Unit continues to track bicycle theft statistics. Thanks to the commitment of the members of the bike unit and their continued focus on education, the theft of bicycles on campus decreased 60 %for this reporting period compared to the previous year.

### ■ **Crime Prevention programs and safety presentations**

The Campus Community Police continue to work closely with the First Response Team and Safe Walk.

The First Response Team is a trained student volunteer group that is sent by the Campus Police dispatcher to medical calls with the Campus Police. The First Response Team is available every night during the academic year from 5:00 p.m. to 8:00 a.m. and 24 hours over the weekends. Through an agreement with Student Housing Services, the First Response Team maintains sleeping accommodations in Lambton Hall. During this reporting year, the First Response Team attended to 407 requests for medical assistance on campus.

Safe Walk is a student volunteer group that provides escorts to students and employees across campus at night during the academic year. Their dispatch area is located in the Trent Building, along with office and storage space. Each night Safe Walk assists the Campus Community Police, acting as an extra set of eyes and ears while on their escorts. Both of these groups provide a valuable partnership for the Campus Community Police.

The Campus Community Police continue to be a valuable resource to the students, staff and faculty at the University of Guelph. Officers participated in several resource fairs where campus safety is discussed with members of our community and future students. Our officers offered safety presentations on topics such as Violence in the Workplace, Active Threats on Campus and Safety in Residence.

Cst. Jim Armstrong working at a resource fair.



Cst. Graham Wagler talking with students at Mountain Hall, South



We are still actively involved in the STOP Program. A STOP sticker can be purchased from the Campus Police. Once applied to a computer or other electronic device, the Stop sticker is impossible to remove without damaging the device which in turn deters thieves who want to resell the equipment.



Many students, staff, faculty and departments have taken advantage of this program.

## ■ Family Housing

The University of Guelph has two Family Housing complexes – Wellington Woods provides housing for 139 families and the College Avenue complex houses 200 tenants and their families. Many of the families come from diverse backgrounds and therefore issues that arise at Family Housing differ from those that the Campus Police address in undergraduate housing facilities. All officers work closely with the Family Housing staff to quickly address issues within the complexes. Cst. Stanley Gabriel took on the role of Community Liaison officer with Family Housing. In this role, he works closely with the staff and tenants to address specific issues, to welcome residents to the community and to educate them on ways to enhance their safety. Cst. Gabriel participates in community building events like potluck dinners and children’s programs.

Cst. Stanley Gabriel



## Training and Conferences

Working with the members of our department, the Training Branch of Guelph Police Service, OACUSA (Ontario Association of College and University Security Administrators) and IACLEA (International Association of Campus Law Enforcement Administrators), we continue to explore opportunities for training and professional development for the officers.

This year all members of the Campus Community Police including our full-time dispatchers worked with their counterparts at Guelph Police Service. Our Sergeants and constables completed two shifts where they rode along with Guelph Police while the dispatchers completed one shift working in the Guelph Police communication centre. This cross training is important not only for our staff to witness Guelph Police staff in the field but for Guelph Police staff to obtain a better working knowledge of what the Campus Police do.

In 2007 and continuing into this reporting period, the Sergeants, senior officers and Fire Prevention officers attended the Basic Emergency Management Course presented by Emergency Management Ontario and Harry Dunning, Emergency Management Coordinator for the city of Guelph. The training provides an overview of emergency management in Ontario including the systems and processes for mitigating, preventing, preparing, responding and recovering from emergencies and disasters. This training is part of our on-going emergency management strategies and our commitment to work with our Guelph partners in emergency response to enhance the university's level of preparedness.

In compliance with our agreement with the Guelph Police Services Board, all officers completed the mandatory First Aid/CPR and the Use of Force course. All new hires completed the Guelph Police Special Constable Orientation and the OACUSA Special Constable course. The table below provides examples of the wide variety of professional development undertaken by the members of the Campus Police.

<b>Training Description</b>	
Labour Dispute Liaison Officer workshop	1
Balancing Your Home and Work Life	1
Buckle Up Bears Recertification	1
Building Effective Leadership	2
Dealing and Handling Stress and Trauma	1
Excited Delirium	3
Violence In the Workplace – Managing Risks	3
GPS Ride Along (X2)	12
Immediate Action Deployment	13
International Police Mountain Bike Association (IPMBA) Police Cyclist Course	4
Mental Health First Aid	1
Ontario Association of College and University Security Administrators (OACUSA)	3
Basic Emergency Training	4
Coaching Officers Course	1
Recognition of Emotionally Disturbed Persons	1
QPR Suicide Prevention	2
Safety and Security Measures for Front Line Personnel	2
Liquor Licence Act and the Alcohol and Gaming Commission	13
Use of Force	14
CPR/First Aid	14
Ontario Association of College and University Security Administrators (OACUSA) conference	3

## Recruitment and Hiring

The Campus Community Police hired two new Special Constables during this reporting period.

Graham Wagler joined our service in June 2008. Graham is a graduate of the Police Foundations course at Conestoga College and most recently worked for the City of Kitchener in security.

Harrison Ford joined our service in January 2009. Harrison is a graduate of the Police Foundations course at Seneca College and has a background in loss prevention and most recently worked corporate security with the Ontario Lottery and Gaming Corporation.

Consistent with our goal to enhance staff development, both officers began a training program that started with a week introductory course at the Guelph Police Service. The officers then teamed up with a designated coach officer from the Campus Community Police who mentored them and provided on-the-job training. Both officers completed a course designed for Special Constables by the Ontario Association of College and University Security Administrators (OACUSA) prior to hiring. The course outline exceeds the guidelines for training as outlined in the Special Constables-A Practitioner's Handbook issued by the Ministry of Community Safety and Correctional Services.



Cst. Harrison Ford



Cst. Graham Wagler

## **The Campus Community Police Members**

Robin Begin	Director
Pat Martin	Manager of Operations
Erika McMillan	Administrative Secretary
Donald Peer	Information Systems Manager

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Denise Bellmore	Dispatcher
Rochelle Gemin	Dispatcher
Emma Marshall	Dispatcher
Helen Woodhouse	Dispatcher

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Ola Adanijo	Sergeant
Robert Hughes	Sergeant
Robert Rice	Sergeant
Dennis Watson	Sergeant

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Jim Armstrong	Special Constable
Elizabeth Bouchard	Special Constable
Javier Del-Olmo	Special Constable
Mario Deschamps	Special Constable
Steve Forbes	Special Constable
Stanley Gabriel	Special Constable
Gary Hall	Special Constable
Bryce Kohlmeier	Special Constable
Graham Wagler	Special Constable
Harrison Ford	Special Constable

## Complaints against Members

There were no complaints received against any member of the Campus Community Police during this reporting period.

## Statistics

The following chart outlines the statistics for the reporting year.

Type of Incident	2007/2008	2008/2009
Arson	0	0
Assaults-Sexual	2	0
-Peace Officer	0	0
-All other	12	17
Bomb Threats	0	0
Break and Enter	19	16
Disturbances	20	19
Domestic Disturbances	2	4
Frauds and Counterfeit Money	6	1
Harassment	4	12
Hate Crimes	0	0
Hate Activity	14	17
Homicide	0	0
Impaired Driving	0	1
Indecent Acts	0	2
Mental Health Issues	10	10
Mischief/Vandalism/Property Damage	327	473
Obscene/Nuisance Calls	0	2
Sudden Deaths	0	0
Suicide (Attempt)	0	4
Threatening	0	2
Theft/Possession of Stolen Property		
-Automobile	6	3
-Bicycles	60	24
-All other thefts	125	237

Provincial Statues Investigations and Charges	2007/2008	2008/2009
Liquor Licence Act	231	253
Trespass to Property Act	22	45

The tracking of incidents on campus is important. The statistics illustrate the types of occurrences that are taking place on campus and provide important information for planning of training, education and the use of resources. In this reporting period, the Campus Police responded to 6,583 calls resulting in 2,518 Incident Reports being completed by the officers. These numbers are up from 2007/08 where officers responded to 6,247 calls and completed 2,029 Incident Reports.

Overall the statistics show an increase in incidents that include acts of incivility or violence against a person/object. The statistics show that Physical Assaults increased slightly. The majority of these incidents are male upon male violence. Mischief/Vandalism/Property Damage increased 45%. The majority of the incidents were broken windows in residences. To address the increase of vandalism in residences, Student Housing is initiating a Task Force of key stakeholders. The goal of the Task Force is to make recommendations to curb vandalism, encourage reporting and assign accountability. The work of the task force will include review of the Student Housing guest policy, alcohol policy, educational programming, cost recovery, perimeter access, security, investigation and reporting. Once recommendations are made, the Campus Police will work with Student Housing to institute the recommendations that will be taken forward.

Charges under the Trespass to Property Act increased by 100%. The Trespass to Property Act is an effective tool to remove and prohibit unwanted visitors who engage in behaviour that creates a significant nuisance and/or disturbance or contravene the policies and regulations of the university. Many of the incidents of vandalism and false fire alarms in the residence system are caused by visitors and non-students. The Campus Police worked with Student Housing to identify those who do not belong in residence, hold them accountable for their actions and prohibit them from the university or residences, as needed.

The number of incidents of Hate Activity increased by 3 incidents during this reporting period. The majority of the Hate Activity is incidents of graffiti or vandalism containing a hateful message. The University of Guelph is quick to respond to these types of incidents and ensure that the community knows that this type of behaviour is not tolerated on our campus. The Campus Police participate in a committee chaired by Patrick Case, the Director of Human Rights and Equity that works to educate the community on hate related issues.

Charges under the Liquor Licence Act rose by 9.5%. The CCPS were active with enforcement of the Liquor Licence Act and maintained a zero tolerance for violations in the month of September. The CCPS works closely with Student Housing and the Wellness Centre to educate students on responsible drinking practices. The Director also sits on the university's Alcohol Safety Committee.

This committee, with members representing student leaders, Student Housing, the Wellness Centre and Hospitality, review strategies to address issues related to alcohol consumption.

There was an increase of thefts of personal property in this reporting period. The majority of thefts were wallets, cell phones and Ipods. The Campus Police continue to work to educate the community on simple but effective ways to protect belongings. The thefts on campus continue to be thefts of opportunity. If each person ensured their items were secured or locked and not left unattended at any time, our thefts would substantially decrease. The Campus Police will continue to educate our community and promote programs like the Stop Program to reduce thefts.