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**University of Guelph
Campus Community Police
Annual Report
May 1, 2007-April 30, 2008**

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Introduction

The University of Guelph main campus continues to be a vibrant and growing community. With over 158 buildings and a daily population well over 25,000 including 4,800 students living in residence and 339 Family Housing units, the Campus Community Police Service (CCPS) continue to play an important role on campus.

Over the past year, tragic events at Dawson College and Virginia Polytechnic Institute led to a new focus for security and safety management at the University of Guelph. In partnership with several units on campus, the dedicated women and men of the CCPS worked to ensure a safe and secure campus for everyone. With a continued concentration on emergency planning, the University's Emergency Management Plan was updated in accordance with Emergency Management of Ontario criteria. A Campus Control Group and Emergency Operations Centre were established. Ongoing training and awareness has begun for the Campus Control Group and members of our community.

A multi-layered long-term plan for Emergency Notification has begun. The University already has several means to communicate with our community including mass email lists and the University website. In fall 2008, the University will be launching a mass communication system using the existing Voice over Internet Protocol technology.

In conjunction with this strategic planning, the CCPS continues to work together with members of our community, both on and off campus, who contribute to a safer campus. The CCPS will continue to participate in preventive programs and initiatives while maintaining open communication with students, staff and faculty.

Robin Begin,
Director.

Campus Community Police Service – Who We Are

The University of Guelph Campus Community Police Service is a department of highly trained special constables and dispatchers who are responsible for the safety and security of the University of Guelph – main campus. We also act as a resource for the regional campuses.

Our office is located in the Trent Building on Trent Lane. Members of the CCPS are on campus 24 hours a day, 365 days a year working to ensure that a safe environment is maintained for those who study, work, visit and live at the university. You can contact the CCPS by any of the following means:

Telephone: 519-824-4120 ext. 52245
519-824-4120 ext. 2000 (Emergencies)
Any on campus pay phone – no charge dial
Any blue emergency phone
Any yellow call box
Any elevator phone

Website: www.police.uoguelph.ca



Guelph Police Service

The University of Guelph has always enjoyed a positive partnership with the Guelph Police Service in term of shared investigations and training opportunities. The Agreement between the Guelph Police Services Board and the University of Guelph was updated this year to address largely administrative issues. This document had not been updated since 1997. The Agreement governs the roles and responsibilities of both the Campus Community Police and the Guelph Police Service and enhances our strong working relationship.

Members of the Guelph Police Service not only work closely with the CCPS but also with other departments such as Student Affairs and in particular, the Manager Off Campus Living. Together they work to ensure a safe environment for our students who live off campus and our neighbouring communities.

The Use of Force continuum is a standard that provides law enforcement officials with guidelines as to how much force may be used against a resisting subject in a given situation. When an officer applies force, the amount of force permissible is only that which is reasonable and necessary under the circumstances. The Use of Force continuum progresses from officer presence through communication, physical control up to lethal force. Through training and review of past incidents including assaults on Special Constables, a gap in the use of force options available to the CCPS was identified. After careful consideration by senior administration and in consultation with Guelph Police Services, the CCPS special constables were issued with Oleoresin Capsicum spray (OC spray) commonly referred to as pepper spray. A procedure governing the carrying of and training in the use of OC spray was added to the Agreement. The Training Branch of the GPS will continue to monitor any incidents where OC spray is utilized. It should be noted that CCPS members do not carry a firearm.

Working with our Community

Members of the Campus Community Police continue to offer a wide range of preventative approaches and solutions to ensure our community remains a safe environment for our students, staff, faculty and visitors.

➤ Rape Aggression Defense Systems (RAD) Self Defense Courses

Members of the Campus Community Police, Fire Prevention and Student Housing Services continue to offer RAD self-defense courses for women across campus. In partnership with Human Resources, the RAD program is offered to female staff and faculty. Residence Life staff help promote the RAD program to female students and courses are offered on request in student residences across campus.



➤ Amnesty Program – Bring It Back

Working on the success of last year's Amnesty Program, the Campus Community Police continued with the program and renamed it **"Bring it Back."** The change in the program name was to downplay the criminal connotation to amnesty programs, in hopes of greater response.

This program, which ran the first two weeks of April 2008 just prior to students leaving the University for summer break, received positive feedback once again from both the campus community and the neighbourhood communities bordering the university.

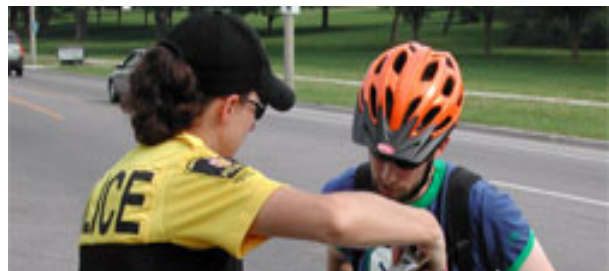
The spring of 2009 will once again see the running of the Bring it Back program with plans for more advertisement and media coverage.

➤ **Security Audits using CPTED – Crime Prevention through Environmental Design**

CPTED Security Audits continue to play an important role in assessing buildings, parking lots and grounds across campus to identify and minimize safety concerns. This year S/Cst. Jim Armstrong became the third CCPS officer certified as a Campus Crime Prevention Specialist through the American Crime Prevention Institute. Security audits are completed after identified incidents, as requested by departments or student groups and to determine the best use of card access controls and cameras across campus. In the summer of 2009, the CCPS plan to initiate a program with CPTED audits being completed on all buildings across campus.

➤ **Bike Patrol Unit**

The Bike Patrol Unit led by S/Cst. Steve Forbes and S/Cst. Elizabeth Bouchard was very active again this year promoting safe and secure cycling to our community. For the third consecutive year, the Safety Prevention Awareness Courtesy Education (SPACE) program was held to educate members of our community who cycle to campus on safe bicycling.



The Unit not only provides training to members of the CCPS, during this reporting year they provided the course, on a fee for service basis, to four police services and two private security companies. The Bike Patrol Unit continues to track bicycle theft statistics. This year they actively engaged cyclists across campus; speaking to the riders about proper locks and ensuring their bicycles met proper safety standards. Several bike bait programs have been operated cooperatively with Guelph Police Service. We are pleased with the results of the bike bait program to date.

➤ **STOP program**

The STOP program is a simple and cost effective program to stop thefts of laptops, MP3 players and other electronic devices.

Many of these devices are stolen so that the thief can resell them for cash. By placing a STOP sticker, that is impossible to remove without damaging the device, the STOP program deters thefts at the source making it virtually impossible to resell the equipment.

STOP stickers can be purchased through the CCPS for \$20. Many students and departments have taken advantage of this new program.

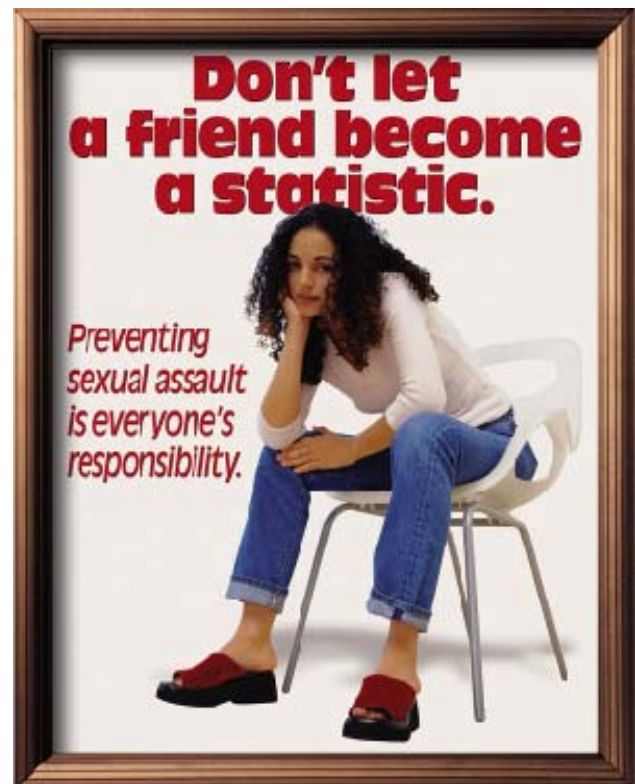


➤ **Educational Poster Campaign**

With support from the Women's' Campus Safety Initiative funding, the CCPS launched a poster campaign using the GreaterAwareness program.

The posters use hard-hitting messages to increase awareness and educate students by using graphics and images that will grab the attention of university students.

The posters cover topics like thefts, fire alarms and alcohol issues. The feedback has been positive from the student community.



➤ **Building Partnerships**

Campus Community Police continues to share space with the First Response Team and SafeWalk in the Trent Building.

The First Response Team is a trained student volunteer group that is sent by the Campus Police dispatcher to medical calls with the Campus Police. The First Response Team is available every night from 5:00 p.m. to 8:00 a.m. and 24 hours over the weekends. Through an agreement with Student Housing Services, the First Response Team maintains sleeping accommodations in Lambton Hall.

SafeWalk is a student volunteer group that provides escorts to students and employees across campus at night. Their dispatch area is located in the Trent Building, along with office and storage space. Each night SafeWalk assists the Campus Community Police, acting as an extra set of eyes and ears while on their escorts.

Both of these groups provide a valuable partnership for the Campus Community Police.

➤ **Educational safety presentations**

When members of our community are seeking timely and current information on safety on campus, members of the CCPS provide safety and security presentations. We also participate in many resource fairs across campus to offer safety information for our new undergraduate students, graduate students, staff and faculty.

➤ **Community Involvement**

Members of the Campus Community Police believe it is important to get involved in their community. Our participation ranges from S/Cst Bryce Kohlmeier refereeing a charity hockey game for staff from Student Housing, S/Cst Jim Armstrong playing the piano and raising money for charity; to officers making candy floss and popcorn at a university event celebrating multi-culturalism.



S/Cst. Steve Forbes, Director Robin Begin and Fire Prevention Officer Karen MacDonald.



S/Cst. Jim Armstrong, Director Robin Begin and S/Cst Javier Del-Olmo

➤ Family Housing

In partnership with Neighbourhood Watch Guelph and Family Housing, S/Cst. Donna Wingate and S/Cst Jim Armstrong initiated a Neighbourhood Watch program at both Family Housing units. Neighbourhood Watch provides training in crime prevention tips for the residents and their family. Neighbourhood Watch is not just about reducing crime – it is about building community spirit and good relations. It brings the community closer together with common goals; to reduce crime and to keep an eye on each other's property.

Community Recognition

Every September, staff across campus gather for breakfast to celebrate accomplishments at the University. At the breakfast, several staff members are recognized for their contribution to the university during the past year as nominated by others within our community. S/Cst Donna Wingate was nominated by the staff and tenants of Family Housing and received the Hidden Hero award. Donna was nominated for putting a friendly and familiar face to the uniform. As the Community Liaison Officer at the Family Housing complex, Donna works to foster a sense of community. She was instrumental in the development of community life programs in Family Housing through her involvement with a number of initiatives, including an anti-bullying campaign, the annual bike rodeo, International Women's Day celebrations and the Earth Day community cleanup. Her contributions have greatly enhanced the quality of life for residents in Family Housing.

Training and Conferences

Working with the members of our department, the Training Branch of Guelph Police Service, OACUSA (Ontario Association of College and University Security Administrators) and IACLEA (International Association of Campus Law Enforcement Administrators), we continue to explore opportunities for training and professional development for the officers.

In compliance with our agreement with the Guelph Police Services Board, all officers completed the mandatory First Aid/CPR and the Use of Force course. All new hires completed the Guelph Police Special Constable Orientation and the OACUSA Special Constable course. The table below provides examples of the wide variety of professional development undertaken by the members of the Campus Police.

Training Description
Labour Dispute Liaison Officer workshop
AED/CPR/Emergency First Aid recertification
Campus Crime Prevention Course
Child Abuse Investigations Course
Critical Incident Course
Clandestine Drug Awareness
CPR/First Aid/AED Training
Front Line Supervisors Course
International Police Mountain Bike Association (IPBMA) Police Cyclist Course
Ontario Association of College and University Security Administrators (OACUSA) Special Constable course
Basic Emergency Training
Spills Response Course
Coaching, Mentoring and Team Building
Provincial Statutes
Step Out of the Ordinary – diversity training
Use of Force
Workplace Hazardous Materials Information Systems (WHMIS)
Crime Prevention Through Environmental Design (CPTED)
International Association of Campus Law Enforcement Administrators (IACLEA)
Ontario Association of College and University Security Administrators (OACUSA) conference

Recruitment and Hiring

The Campus Community Police hired several staff during this reporting period.

Already a part of the university community, Mario Deschamps, a Fire Prevention Officer, joined the Campus Community Police. Mario started at the university in August 2000 and always showed an interest in policing. Mario successfully completed the OACUSA special constable course and when the opportunity arose, Mario applied for a vacant position. With Mario's excellent knowledge of the campus and the Campus Community Police, he has quickly become an asset to the team.



S/Cst. Mario Deschamps



Sgt. Robert Hughes

Robert Hughes joined the Campus Community Police as a Sergeant in October 2007. Rob began his policing career at York University. Following that, he spent 10 years as an investigator with the Special Investigations Unit for the Province of Ontario. Rob has quickly demonstrated that he is a team player, a leader and brings many skills to the Service.

While attending the University of Guelph, Emma Marshall worked in Student Housing Services on a part-time basis. While working at the residence desks, Emma had many interactions with the CCPS and joined our team as a police dispatcher. With Emma's experience and knowledge of students, the residence system and the university, she has become a valuable member of our communications team.

Dispatcher Emma Marshall



This year the Campus Community Police also lost a valuable member of the team. S/Cst Donna Wingate resigned to pursue a career teaching English abroad. In the past, Donna had volunteered teaching English in Costa Rica. She is presently teaching kindergarten children in Taiwan. As demonstrated through her contribution here, Donna continues to give to others.

The Campus Community Police Members

Team Member	Position
Robin Begin	Director
Pat Martin	Manager of Operations
Erika McMillan	Administrative Secretary
Donald Peer	Information Systems Manager

The Campus Community Police Members (con't)

Denise Bellmore	Dispatcher
Rochelle Gemin	Dispatcher
Emma Marshall	Dispatcher
Evelyn Pyke	Dispatcher (transferred Sept. 2007)
Helen Woodhouse	Dispatcher

Ola Adanijo	Sergeant
Robert Hughes	Sergeant
Robert Rice	Sergeant
Dennis Watson	Sergeant

Jim Armstrong	Special Constable
Elizabeth Bouchard	Special Constable
Javier Del-Olmo	Special Constable
Mario Deschamps	Special Constable
Steve Forbes	Special Constable
Stanley Gabriel	Special Constable
Gary Hall	Special Constable
Bryce Kohlmeier	Special Constable
Donna Wingate	Special Constable

Complaints against Members

There were no complaints received against any member of the Campus Community Police during this reporting period.

Statistics

The following chart outlines the statistics for the reporting year.

Type of Incident	2006/2007	2007/2008
Arson	0	0
Assaults-Sexual	2	2
-Peace Officer	0	1
-All other	9	10
Bomb Threats	0	0
Break and Enter	11	10
Disturbances	18	20
Domestic Disturbances	3	2
Frauds and Counterfeit Money	6	6
Harassment	7	4
Hate Crimes	18	14
Homicide	0	0
Impaired Driving	0	0
Indecent Acts	0	0
Mental Health Issues	9	10
Mischief/Vandalism/Property Damage	309	326
Obscene/Nuisance Calls	2	2
Sudden Deaths	0	0
Suicide (Attempt)	2	2
Threatening	2	4
Theft/Possession of Stolen Property		
-Automobile	6	6
-Bicycles	59	60
-All other thefts	197	125

Provincial Statues Investigations and Charges	2006/2007	2007/2008
Liquor Licence Act	102	178
Trespass to Property Act	21	22

Cases of Note

The statistics show that Mischief/Vandalism/Property Damage were up slightly. While the number of assault increased only slightly, for the first time the CCPS and the Guelph Police investigated a stabbing that occurred in South Residence in February 2008. The victim, a student received minor injuries. The suspect, also a student was apprehended quickly by CCPS and charged with Assault Causing Bodily Harm. When released from custody, the accused was prohibited from the City of Guelph. The case is still before the courts.

In December 2007, two men broke into Blackwood Hall, stealing and damaging items throughout the building. They then tried to break into the Federal Building but were frightened off by a student in the building who immediately contacted the Campus Community Police. The two men then broke into the Thornbrough Building where a staff member from Custodial Services witnessed them breaking into offices. He immediately contacted the Campus Police who were already in the area looking for the men. Thanks to the quick thinking and action of the custodian, the two men, who had no relationship to the campus, were quickly apprehended and charged with several offences. The stolen items were recovered. The men pled guilty to all charges and received a jail sentence for the offences.

The number of incidents of Harassment and Hate Crimes decreased during this reporting period. The University of Guelph is quick to respond to these types of incidents and ensure that the community knows that this type of behaviour is not tolerated on our campus.

Charges under the Liquor Licence Act rose by 77%. The CCPS were active with enforcement of the Liquor Licence Act and maintained a zero tolerance for violations in the month of September. The CCPS works closely with Student Housing and the Wellness Centre to educate students on responsible drinking practices. The Director also sits on the university's Alcohol Safety Committee. This committee, with members representing student leaders, Student Housing, the Wellness Centre and Hospitality, review strategies to address issues related to alcohol consumption.